



**AGENDA for
SERVICE SESSION and REGULAR MEETING
VILLAGE OF CASNOVIA COUNCIL
February 9, 2026**

PLEDGE OF ALLEGIANCE

SERVICE SESSION: N/A

REGULAR MEETING:

CALL TO ORDER: President _____ at _____ p.m.
Pro-tem _____ at _____ p.m.

ROLL CALL: Morris _____ Frary _____ Palinski _____ Kahrs – Absent
Bennitt _____ Carr _____ Manciu - Absent

AGENDA: Motion by _____, supported by _____ to accept, February 9, 2026,
agenda as presented/with changes.
Changes: _____
Ayes _____ Nays _____
Motion **carried / denied.**

VISITOR'S COMMENTS:

OPENING OF BIDS: Door Locks

MEETING MINUTES: Motion by _____, supported by _____ to accept
January 12, 2026, minutes as presented/with changes.
Changes: _____
Ayes _____ Nays _____
Motion **carried / denied.**

FINANCIAL REPORT: Motion by _____, supported by _____ to accept
financial report as read.
Ayes _____ Nays _____
Motion **carried / denied.**

MONTHLY BILLS: Motion by _____, supported by _____ to accept monthly bills
be paid as presented/with changes.
Changes: _____
Roll Call: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt _____
Motion **carried / denied.**

CLERK'S REPORT:

- Sent two letters to residents regarding inoperable vehicles:
 - Letter 1 – Inoperable Vehicle Citation notification – Vehicle has been removed
 - Letter 2 – Inoperable Vehicle 1st notice – The resident provided proof of license and registration expires July 2026
- The State requirements for website accessibility must be implemented by April 2027 to remain compliant. Our website designer will evaluate our site during her scheduled maintenance window. She will provide a summary and recommendations to move forward.

TREASURER'S REPORT:

- Income & Expense Report
- Provide Council with 5-Year Budget Plan

COMMITTEE CHAIRMEN REPORTS:

- **Sewer**
- **B&G**
- **Streets**
- **Sidewalks**
- **Zoning**
- **Dismantled Cars**

UNFINISHED BUSINESS:

- Council member responsible for annual Village employee reviews and rates of pay for employees:
 - Shelley Carr, Treasurer
 - Tom Farr, DPW
 - Kelsey Kahrs, Wastewater
 - Rand Kahrs, Wastewater
 - Jeff Manciu, DPW
 - Pam Manciu, Clerk
- Those up for re-election in 2026
 - Consuelo Morris – President
 - Robert Bennitt – Trustee
 - Kenneth Frary – Trustee
- The Village is required to have a Zoning Board of Appeals
 - One person should be the Council Zoning member
 - Posted position on Facebook, Village Display Board and Post Office
 - Zoning Board wages
- Approve mailer to Village residents
- Door locks
 - Three vendors came in to give us quotes to repair/replace office locks
 - Both the front Hall door lock and the side door lock are keyed the same
 - Door repair information regarding exchanging front door with one of the doors stored in the storage area.
 - The front office door and frame and the Hall door and frame facing the DPW parking lot are rusting out and will need to be replaced.

- The front office door can be replaced (short term fix as the frame is rusting out but will buy us a couple of years) with one of the doors in the storage area.
- Received the results of the Sewer Assistant L1 certification. The assistant did not pass the test.
 - How do we proceed?

NEW BUSINESS:

- Committee Chairs to provide proposed budget for Next FYE
- Spring Brush Pick-Up – Set date – Last year was April 21, 2025
- Spring Clean Up – Contacted Granger for the date – Last year was April 26, 2025
 - They have reserved April 25, 2026, 9a – 12p

ORDINANCE REVIEW:

- None for February

SPECIAL ORDERS (Motions):

Vote Subject: Member responsible for annual Village employee evaluations and pay rates

Motion by _____, supported by _____, for _____ to be responsible for the annual employee evaluations and pay rates.

Roll Call: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt

Ayes: _____ Nays: _____ **Motion carried/denied.**

Vote Subject: Zoning Board Wages

Motion by _____, supported by _____, for Zoning Board to be compensated \$ _____ for every meeting attended.

Roll Call: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt

Ayes: _____ Nays: _____ **Motion carried/denied.**

Vote Subject: Door Locks

Motion by _____, supported by _____, to accept the bid from _____ in the amount of \$ _____ for the door locks on the Village Office and Hall to be repaired/replaced, replace Village Office door.

Roll Call: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt

Ayes: _____ Nays: _____ **Motion carried/denied.**

We have come to the end of our agenda, there is no further business, I (council president) declare this meeting adjourned. Meeting adjourned at _____.

NEXT MONTH'S AGENDA ITEMS

Treasurer submits proposed FYE budget to Committee Chairs for review

Approve Council Wages (Ord. 2024-06)

Annual Employee Evaluations

Set Sewer Bill Rates (Ord. 2026-01) (2026 - \$70.00)