



**AGENDA for
SERVICE SESSION and REGULAR MEETING
VILLAGE OF CASNOVIA COUNCIL
January 12, 2026**

PLEDGE OF ALLEGIANCE

SERVICE SESSION: N/A

REGULAR MEETING:

CALL TO ORDER: President _____ at _____ p.m.
Pro-tem _____ at _____ p.m.

ROLL CALL: Morris _____ Frary _____ Palinski _____ Kahrs _____
Bennitt _____ Carr _____ Manciu _____

AGENDA: Motion by _____, supported by _____ to accept, January 12, 2026,
agenda as presented/with changes. Ayes _____ Nays _____
Motion **carried / denied.**
With changes: _____

VISITOR'S COMMENTS:

OPENING OF BIDS:

MEETING MINUTES: Motion by _____, supported by _____ to accept December 8,
2025, minutes as presented/with changes. Ayes _____ Nays _____
Motion **carried / denied.**
With changes: _____

FINANCIAL REPORT: Motion by _____, supported by _____ to accept
financial report as read. Ayes _____ Nays _____
Motion **carried / denied.**

MONTHLY BILLS: Motion by _____, supported by _____ to accept monthly bills be
paid as presented/with changes.
With changes: _____

Roll Call: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt _____
Motion **carried / denied.**

CLERK'S REPORT:

Sent 2 letters to resident regarding inoperable vehicles stored on her property, 1- 3rd notice, 1- 1st notice

Posted notification of amended Ordinance 2026-02 and 2026-03 Sewer Ordinances in Ravenna Independent

Contacted Orchard Hill for replacement of Fire Barn Furnace – Furnace was replaced Dec 15

Contacted Bryce Wangler of Kent City regarding maintenance of Christmas lights on tree.

He will take the lights down, bring a tote to store them in our storage area.

He will advise if we need more lights for tree and will put them back up next fall late.

Received complaints from residents regarding suspicious vehicle in the Village.

Notified both Muskegon and Kent County sheriffs of these concerns.

Posted request for citizen interest in Zoning Board of Appeals

Contacted multiple municipalities re fees for new sewer hookups. Provided information to Sewer Council member.

TREASURER'S REPORT:

- Income & Expense Report

COMMITTEE CHAIRMEN REPORTS:

- Sewer:
- B&G
- Streets –
- Sidewalks
- Zoning
- Dismantled Cars


UNFINISHED BUSINESS:

- Annual Village employee reviews and rates of pay.
 - Council member responsible for evaluation review.
- Purchase of lift for overhead limb removal, banner installation, flag installation.
 - Purchase price minimum \$10,000 used – non-powered (push around) units are about \$7,000.
 - Precise Engineering is going to look around for us.
 - Sunbelt \$515 rental a day – Alpine



18'-20' Self-Propelled Single Manlift

\$470

 Zero Emissions



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Remove

- 2026 Village elections
 - Those up for re-election in 2026
 - Consuelo Morris – President
 - Robert Bennitt – Trustee
 - Kenneth Frary – Trustee

- Creation of Zoning Board of Appeals
 - The Village is required to have a Zoning Board of Appeals
 - One person should be the Council zoning member
 - Posted position on Facebook, Village Display Board and Post Office.
- DPW/Sewer Assistant – Position posted for over a month.
 - Offered position to Tom Farr who accepted the position and will start February 2nd.

NEW BUSINESS:

- Office locks – replace lock
 - Documents have been moved around in the office when Shelley and Pam are not working.
- Hall lock is not working well.
 - Both the front Hall lock and the side door lock are keyed the same
 - Front door lock works well
 - Side door lock may be more of an issue with the door than the lock.
- North Kent Office Machines annual printer plan
 - Rate for 12 months is \$400.00

ORDINANCE REVIEW –

None for January

SPECIAL ORDERS (Motions)

Vote Subject: Replace door locks in office and hall.

Motion by _____, supported by _____, to replace office and hall door locks up to \$

Roll Call: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt

Ayes: Nays: **Motion carried/denied.**

Vote Subject: North Kent Office Machines annual plan including parts, labor, drums, toner and developer for an annual rate of \$400

Motion by _____, supported by _____, to approve North Kent Office Machines annual plan including parts, labor, drums, toner and developer for an annual rate of \$400.

Roll Call: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt

Ayes: Nays: **Motion carried/denied.**

We have come to the end of our agenda, there is no further business, I (council president) declare this meeting adjourned: _____ Meeting adjourned at: _____

NEXT MONTH'S AGENDA ITEMS

Submit Next FYE Budgets from Committee Chairs – Due @ February Meeting

Storm Drain Cleaning – Proposed Company Approval for Bids

Ordinance 26-01 – Amend Sewer payments and new connections.

Will review at Council meeting in March