



**AGENDA for  
SERVICE SESSION and REGULAR MEETING  
VILLAGE OF CASNOVIA COUNCIL**  
January 12, 2026

**PLEDGE OF ALLEGIANCE**

**SERVICE SESSION:** N/A

**REGULAR MEETING:**

**CALL TO ORDER:** President \_\_\_\_\_ at \_\_\_\_\_ p.m.  
Pro-tem \_\_\_\_\_ at \_\_\_\_\_ p.m.

**ROLL CALL:** Morris \_\_\_\_\_ Frary \_\_\_\_\_ Palinski \_\_\_\_\_ Kahrs \_\_\_\_\_  
Bennett \_\_\_\_\_ Carr \_\_\_\_\_ Manciu \_\_\_\_\_

**AGENDA:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to accept, January 12, 2026,  
agenda as presented/with changes. Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
**Motion carried / denied.**  
With changes:

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**VISITOR'S COMMENTS:**

**OPENING OF BIDS:**

**MEETING MINUTES:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to accept December 8,  
2025, minutes as presented/with changes. Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
**Motion carried / denied.**  
With changes:

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**FINANCIAL REPORT:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to accept  
financial report as read. Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
**Motion carried / denied.**

**MONTHLY BILLS:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to accept monthly bills be  
paid as presented/with changes.  
With changes:

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Roll Call: Morris \_\_\_\_\_ Frary \_\_\_\_\_ Palinski \_\_\_\_\_ Kahrs \_\_\_\_\_ Bennett  
\_\_\_\_\_ **Motion carried / denied.**

### **CLERK'S REPORT:**

Sent 2 letters to resident regarding inoperable vehicles stored on her property, 1- 3<sup>rd</sup> notice, 1- 1<sup>st</sup> notice

Posted notification of amended Ordinance 2026-02 and 2026-03 Sewer Ordinances in Ravenna Independent

Contacted Orchard Hill for replacement of Fire Barn Furnace – Furnace was replaced Dec 15

Contacted Bryce Wangler of Kent City regarding maintenance of Christmas lights on tree.

He will take the lights down, bring a tote to store them in our storage area.

He will advise if we need more lights for tree and will put them back up next fall late.

Received complaints from residents regarding suspicious vehicle in the Village.

Notified both Muskegon and Kent County sheriffs of these concerns.

Posted request for citizen interest in Zoning Board of Appeals

Contacted multiple municipalities re fees for new sewer hookups. Provided information to Sewer Council member.

### **TREASURER'S REPORT:**

- Income & Expense Report

### **COMMITTEE CHAIRMEN REPORTS:**

- **Sewer:**
- **B&G**
- **Streets –**
- **Sidewalks**
- **Zoning**
- **Dismantled Cars**

### **UNFINISHED BUSINESS:**

- Annual Village employee reviews and rates of pay.
  - Council member responsible for evaluation review.
- Purchase of lift for overhead limb removal, banner installation, flag installation.
  - Purchase price minimum \$10,000 used – non-powered (push around) units are about \$7,000.
    - Precise Engineering is going to look around for us.
  - Sunbelt \$515 rental a day – Alpine



18'-20' Self-Propelled Single Manlift

**\$470**

Zero Emissions



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Remove

- 2026 Village elections
  - Those up for re-election in 2026
    - Consuelo Morris – President
    - Robert Bennett – Trustee
    - Kenneth Frary – Trustee

- Creation of Zoning Board of Appeals
  - The Village is required to have a Zoning Board of Appeals
    - One person should be the Council zoning member
    - Posted position on Facebook, Village Display Board and Post Office.
- DPW/Sewer Assistant – Position posted for over a month.
  - Offered position to Tom Farr who accepted the position and will start February 2<sup>nd</sup>.

## **NEW BUSINESS:**

- Office locks – replace lock
  - Documents have been moved around in the office when Shelley and Pam are not working.
- Hall lock is not working well.
  - Both the front Hall lock and the side door lock are keyed the same
    - Front door lock works well
    - Side door lock may be more of an issue with the door than the lock.
- North Kent Office Machines annual printer plan
  - Rate for 12 months is \$400.00

## **ORDINANCE REVIEW –**

**None for January**

## **SPECIAL ORDERS (Motions)**

**Vote Subject:** Replace door locks in office and hall.

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to replace office and hall door locks up to \$

Roll Call: Morris \_\_\_\_\_ Frary \_\_\_\_\_ Palinski \_\_\_\_\_ Kahrs \_\_\_\_\_ Bennett

Ayes: Nays: **Motion carried/denied.**

**Vote Subject:** North Kent Office Machines annual plan including parts, labor, drums, toner and developer for an annual rate of \$400

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to approve North Kent Office Machines annual plan including parts, labor, drums, toner and developer for an annual rate of \$400.

Roll Call: Morris \_\_\_\_\_ Frary \_\_\_\_\_ Palinski \_\_\_\_\_ Kahrs \_\_\_\_\_ Bennett

Ayes: Nays: **Motion carried/denied.**

We have come to the end of our agenda, there is no further business, I (council president) declare this meeting adjourned: \_\_\_\_\_ Meeting adjourned at:

## **NEXT MONTH'S AGENDA ITEMS**

Submit Next FYE Budgets from Committee Chairs – Due @ February Meeting

Storm Drain Cleaning – Proposed Company Approval for Bids

Ordinance 26-01 – Amend Sewer payments and new connections.

Will review at Council meeting in March