



**AGENDA for
SERVICE SESSION and REGULAR MEETING
VILLAGE OF CASNOVIA COUNCIL
May 12, 2025**

PLEDGE OF ALLEGIANCE

SERVICE SESSION

CALL TO ORDER: President _____ at _____ p.m.

Pro-tem _____ at _____ p.m.

ROLL CALL: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt _____ Carr _____
Manciu _____

- Planning Committee
 - Property uses
 - Opportunities for land development
 - Work with developer
 - Purchase property if available
 - What properties could be available?
 - Street Scaping
 - What do we want to be recognized for?

REGULAR MEETING:

CALL TO ORDER: President _____ at _____ p.m.

Pro-tem _____ at _____ p.m.

ROLL CALL: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt _____ Carr _____
Manciu _____

AGENDA: Motion by _____, supported by _____ to accept agenda as presented/with changes. Ayes _____ Nays _____

Motion **carried / denied.**

With changes: _____

VISITOR'S COMMENTS:

OPENING OF BIDS: Streets bids

MEETING MINUTES: Motion by _____, supported by _____ to accept minutes as presented/with changes. Ayes _____ Nays _____

Motion **carried / denied.**

With changes: _____

FINANCIAL REPORT: Motion by _____, supported by _____ to accept financial report as read. Ayes _____ Nays _____

Motion **carried / denied.**

MONTHLY BILLS: Motion by _____, supported by _____ to accept monthly bills be paid as presented/with changes.

With changes: _____

Roll Call: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt _____
Motion **carried / denied.**

ADJOURNMENT SPECIAL MEETING: Motion by _____, supported by _____ to
adjourn for Special Budget Meeting at _____ P.M.

RESUMPTION OF REGULAR MEETING:

CALL TO ORDER: President _____ at _____ p.m.

Pro-tem _____ at _____ p.m.

ROLL CALL: Morris _____ Frary _____ Palinski _____ Kahrs _____ Bennitt _____ Carr _____
Manciu _____

CLERK'S REPORT:

- Letters to Residents –
 - Junk accumulating in yard
 - Rocks placed in front of property in Village Right of Way
- Printing Council Agenda's and minutes in advance
 - Will no longer print in advance due to non-use.

TREASURER'S REPORT:

- Actual vs. Budgeted Income & Expense Report
- Poverty Property Tax Exemption – Tax Years 2020-2024
 - Resident requested refund for overpayment of property taxes due to poverty exemption
 - Researched claim – No basis for claim – Delinquent sewer bills not included in exemption

COMMITTEE CHAIRMEN REPORTS:

- Sewer:
- B&G
- Streets
- Sidewalks
- Zoning
- Dismantled Cars

UNFINISHED BUSINESS

- DPW Building roof leaks – reached out to Village resident who had flat roof repaired, he will get us his contractor's name.
- Work to repair outlets for Village Christmas lights
 - Put out for bids – Include in bid:
 - Contractor's responsibility to coordinate with Consumers Energy
 - Pole numbers
- Spring storm drain cleaning has been completed
- Spring brush cleanup has been completed
 - Concern with residents heaping brush in a manner that makes it difficult to pick up
 - Will pick up once the tractor is repaired
- Spring cleanup day has been completed
- Location of outdoor bulletin board
- Spring Street Sweeping will take place prior to Memorial Day

NEW BUSINESS:

- Purchase of Village of Casnovia emblems for leaf vacuum – installed \$195
- Contract with Village web developer for regular maintenance of the Village website
 - The \$75/month plan is ideal if you'd like me to check in monthly, handle updates, cleanup, and keep things consistently maintained.
 - The \$375 bi-annual plan offers a deeper check-in twice a year and is better suited for sites like yours that don't change much but still benefit from periodic professional maintenance.
 - You can also opt for no plan at all and just reach out whenever you need help at my hourly rate (\$125/hr.).
- Commitment of funds Resolution to seek Category B grant for road improvements. Resolution 2025-01

- Adoption of the Muskegon County Hazard Mitigation Plan - Muskegon County – Resolution 2025-02
 - Plan is required to maintain and seek federal funding to resolve damages and mitigation actions for planning and zoning, and floodplain protection. Identifying cost-effective actions for risk reduction that are agreed upon by stakeholders and the public.

ORDINANCE REVIEW – N/A

SPECIAL ORDERS (Motions)

Vote Subject: Approval for purchase of Village of Casnovia emblems for sides of leaf vacuum trailer.

Motion by , supported by , to purchase of Village of Casnovia emblems for sides of leaf vacuum trailer for not more than \$195.

Ayes: Nays: 0. **Motion carried/denied.**

Vote Subject: Approval of contract with web developer to maintain Village website for \$.

Motion by , supported by , to contract with web developer for maintenance of Village website.

Ayes: Nays: 0. **Motion carried/denied.**

Vote Subject: Approval of purchases when purchase funds are specifically approved in the budget, without additional Special Meetings and votes required from Council.

Motion by , supported by , for approval of purchases when funds are approved without additional council votes.

Ayes: Nays: 0. **Motion carried/denied.**

Vote Subject: Approval of commitment of funds Resolution to seek category B grant for road improvements.

Motion by , supported by , for approval of commitment of funds resolution to seek category B grant for road improvements.

Ayes: Nays: 0. **Motion carried/denied.**

Vote Subject: Approval of Adoption of the Muskegon County Hazard Mitigation Plan Resolution.

Motion by , supported by , for approval of Adoption of the Muskegon County Hazard Mitigation Plan Resolution

Ayes: Nays: 0. **Motion carried/denied.**

Vote Subject: Approval of bid for road construction awarded to .

Motion by , supported by , for approval of bid for road construction awarded to

Ayes: Nays: 0. **Motion carried/denied.**

We have come to the end of our agenda, there is no further business, I (council president) declare this meeting adjourned.

Meeting adjourned at:

NEXT MONTH'S AGENDA ITEMS

Fall/Spring Street Sweeping – Date(contingent on when Kruithoffs will have field open)

Fall Brush Pick – Set dates (no later than mid-October)

Amend 2025 FYE Budget if necessary

CDBG