



Village of Casnovia

141 Main Street
Casnovia, Michigan 49318
616-675-4780

**MINUTES OF THE REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL
HELD AT THE CASNOVIA VILLAGE OFFICE
141 N. MAIN STREET, CANOVIA, MI 49318
July 8, 2024**

Pledge of Allegiance was recited.

REGULAR MEETING

Call to Order: President Morris called the regular meeting of the Casnovia Village Council to order at 6:30 p.m.

Members Present: Consuelo Morris – President, Kathy Kahrs – President Pro-tem, Ken Frary – Member, Jerry Palinski – Member, and Robert Bennitt - Member.

Officers Present: Shelley Carr – Treasurer, Pamela Manciu – Clerk.

Members Absent: None

APPROVAL OF AGENDA

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda July 8, 2024, with no changes.

Ayes:5 Nays: 0. Motion carried.

VISITORS COMMENTS

There was 1 visitor present.

Visitor Requests/Questions/Concerns: DPW Building has a leak. – Concern about grass clippings and leaves being blown into streets, speed that people are driving on the streets. People are moving barricades for blocked streets. During tree clean up staff were almost hit by cars going around barricades. Will reiterate danger to our staff when people speed through or around barricades and men working signs. Would like to ensure contracted work is completed to Village satisfaction prior to payment.

OPENING OF BIDS

Bids or tree trimming/removal and street signs reviewed.

MONTHLY MEETING MINUTES

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes of June 2024, with no changes.

Ayes:5 Nays: 0. Motion carried.

FINANCAL REPORT

Motion by Kahrs, supported by Palinski, to accept the Financial Report as presented. Ayes:5 Nays: 0. Motion carried.

MONTHLY BILLS

Motion by Frary, supported by Palinski, to pay the monthly bills as presented. Ayes:5. Nays: 0. Motion carried.

June Payables

Payroll	\$4,575.50
General Fund	\$3,747.96
Hall Fund	\$410.46
Local Street Fund	\$-0-
Major Street Fund	\$-0-
Sewer Fund	\$194.56
Sidewalk Fund	\$105.03
Vehicle	\$-0-
Total	\$9,033.51

CLERK’S REPORT

- Letters to Residents – Loose dog - Concern about loose dog which had also bitten postal worker. The loose dog was not the one that bit the postal worker.
- Ordinances for review for Consumers, DTE, and Charter have been corrected. The previous documentation was incorrect.
- Resident was concerned that a tree was not marked for removal.

- All trees to be trimmed or removed were evaluated by a professional arborist who determined the health of the tree.
- Resident was concerned about a parked car.
 - The parked car was investigated and determined to be properly licensed and not in violation of Village Ordinance.

TREASURER'S REPORT

- Presented Income/Expense Statement
- AxMITax Organization still collecting signatures
- FYE2024 Audit is scheduled for August 21, 2024

COMMITTEE REPORTS

Sewer – Kahrs, *committee chair*. After the meeting with the Kent County CBDG on 6/25/24 – EGLE was contacted with concerns related to the project scheduled at the sewer ponds and the required 90 – 180 days for an environmental review. EGLE was agreeable to delaying the remaining repairs until next spring. A report must be written with an explanation and uploaded to the EGLE website. The report is planned to be uploaded the week after the 4th of July. Zach, from Moore and Bruggink, is working with EGLE on getting the 2 permits needed for the repairs.

Weed whacking at the ponds has started. The distilled vinegar, Epsom salt and Dawn dish soap is mildly effective on some of the weeds. It does not seem to be a long-term solution, but we may do a little more testing.

Brad Bolton from Gilson Engineering was out on Wednesday 6/26/24 and reprogrammed the influent meter with the new handheld programming unit. We did not lose the total number of gallons while the meter was not displaying the normal information, so we still have the total for the year – just lost about 30 days' worth of detail.

Duck weeds have been building up in the primary pond. The wind was from the northwest and pushed all the duck weed to the corner where the valves were. The valves were opened hoping to get the bulk of the duck weed into the secondary pond. Unfortunately, most of the duck weed stayed in the primary pond. Now the water level is too low in the primary pond to run the skimmer for quite a while.

Building & Grounds – Kahrs, *committee chair*. Had a few Hall rentals. Would like to set a rate for funerals with a different deposit. Is the Village Hall Rental on the website? It is.

Streets – Morris, *committee chair*. Streets have been striped, drainage ditches have been dug out, grass in the streets will be sprayed.

Sidewalks - Palinski, *committee chair*. The sidewalk work has been completed. Will follow up with resident who had questions about approach costs.

Zoning – Frary, *committee chair*. 2 zoning reviews, 1 is compliant and have not been able to contact the second resident.

Dismantled Cars – Bennitt, *committee chair*. No updates.

UNFINISHED BUSINESS (formerly known as Old Business)

- The quote for soffit replacement on the north side of Office and Hall has not been received.
- Senior Luncheon will be August 20th with Lee's Famous Recipe Chicken provided for seniors. Invitations to be sent to seniors.
- Replacement of Village Speed, Stop and Street Signs – Only stop signs will be replaced at this time – reviewed quotes for replacement.
- Review of sidewalk ordinance changes 2024-01 – 3rd, Ordinance will be updated and posted in Ravenna Independent will reflect prohibition of parking on or obstructing sidewalks.
- Review of ordinance 2024-02 (formerly 7-06 – 2nd review – Ordinance to prohibit littering
- Review of ordinance 2024-03 (formerly 1-06) Ordinance to regulate Installation and Use of Outdoor Furnace

NEW BUSINESS

- **Thanksgiving Office Hours** will be Tuesday and Wednesday
- **Sesquicentennial Meeting** – Wed July 31, 2024 – 7pm

ORDINANCE REVIEW

- Review Zoning Ordinance – to replace Ordinance 2016-03 – 1st review - updated Zoning Ordinance to replace/incorporate Ordinance 2016-03. The sections specifically updated are Section 3 definitions Mobile Home and Mobile Home Park and Section 15-18 sub sections d-k.

SPECIAL ORDERS (Motions)

- **Vote Subject:** Motion to approve Littering Ordinance 2024-02
 - On a motion by Kahrs, supported by Palinski, **motion approved**, to update Littering Ordinance 2024-01 to update review date.
- **Vote Subject:** Motion to approve Outdoor Furnace Ordinance 2024-03
 - On a motion by Palinski, supported by Frary, **motion approved**, to update Outdoor Furnace Ordinance

2024-03 to update review date.

- **Vote Subject:** Motion to replace 13 stop signs in the Village.
 - On a motion by Frary supported by Bennitt, **motion approved**, to replace 13 stop signs in the Village not to exceed \$3500.00.
- **Vote Subject:** Motion to trim/remove marked trees in the Village awarded to TreeWorks.
 - On a motion by Bennitt supported by Palinski, **motion approved**, to trim/remove marked trees in the Village awarded to TreeWorks for a cost not to exceed \$20,000.00.
- **Vote Subject:** Motion to purchase pole saw for tree trimming.
 - On a motion by Kahrs supported by Palinski, **motion approved**, to purchase pole saw for a cost not to exceed \$700.00.

We have come to the end of our agenda, there is no further business, I (Consuelo Morris, president) declare this meeting adjourned.

The meeting was adjourned at: 8:08 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, August 12, 2024, at 6:30 p.m., with a service session beginning at 6:00 pm (subject to need). All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Submitted,
Pam Manciu,
Clerk, Village of Casnovia