



Village of Casnovia

141 Main Street
Casnovia, Michigan 49318
616-675-4780

MINUTES OF THE REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL
HELD AT THE CASNOVIA VILLAGE OFFICE
141 N. MAIN STREET, CANOVIA, MI 49318
June 10, 2024

Pledge of Allegiance was recited.

REGULAR MEETING

Call to Order: President Morris called the regular meeting Casnovia Village Council to order at 6:30 p.m.

Members Present: Consuelo Morris – President Kathy Kahrs – President Pro-tem, Ken Frary – Member, and Jerry Palinski – Member, and Robert Bennitt - Member.

Officers Present: Shelley Carr – Treasurer, Pamela Manciu – Clerk.

Members Absent: None

APPROVAL OF AGENDA

Motion by Palinski, supported by Kahrs, to approve proposed Meeting Agenda May 13, 2024, with no changes.

Ayes:5 Nays: 0. Motion carried.

VISITORS COMMENTS

There were 2 visitors present.

Visitor Requests:

- Chad Crook – representing Trinity Health EMS Advanced Life Support – requested letter of support for Trinity Health EMS And its efforts to provide emergency medical services in Casnovia Village. The Council agreed to the letter of support and the positive impact on the Village residents.
- Resident requested assistance with a zoning request.

OPENING OF BIDS

No Bids for June 2024

MONTHLY MEETING MINUTES

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes of May 2024, with no changes.

Ayes:5 Nays: 0. Motion carried.

FINANCIAL REPORT

Motion by Frary, supported by Palinski, to accept the Financial Report as presented. Ayes:5 Nays: 0. Motion carried.

MONTHLY BILLS

Motion by Frary, supported by Palinski, to pay the monthly bills as presented. Ayes:5. Nays: 0. Motion carried.

June Payables

Payroll	\$6,094.00
General Fund	\$4,527.38
Hall Fund	\$350.00
Local Street Fund	\$50,940.000
Major Street Fund	\$84,060.00
Sewer Fund	\$9,379.02
Sidewalk Fund	\$1,246.03
Vehicle	\$0.00
Total	\$156,541.43

CLERK’S REPORT

- Letters to Residents – Loose dog
- Road millings from recent road work were deposited at the ends of affected residents driveways to even out approach to road.
- There have been 3 requests to purchase some of the leftover millings from the recent road work.

- There have been resident requests for information regarding the ordinance over fence heights and distances from property lines.
- There was a request from a resident regarding removing branches in the Village right of way which are impacting their view.

TREASURER'S REPORT

- Budget vs. Actual Profit/Loss Report presented
- FYE2024 Final Budget Amendment presented
- AxMITax – Discussed possible ramifications if the proposal makes it to the November ballot
- Signed Siegfried Crandall Audit Engagement letter

COMMITTEE REPORTS

Sewer – Kahrs, *committee chair*. Discharged the secondary pond and moved water from the primary pond into the secondary in April. The lab results were all within range. The State on-line report was submitted. Kelsey has 3 round trips to the lab at 54 miles per trip. April 8th for the preliminary and April 17th and 19th for the discharge.

Infrastructure Alternatives completed sludge judge April 5th, on the ponds, the results indicated we should schedule the pond to be sludged out. This is a shorter time frame than previously. This will be discussed with the Village engineer. The pond sludge may need to be removed in the next year or two.

There is no schedule for the repairs that were out for bids.

Weed whacking? We are going to try spraying down to the ponds with vinegar, Epsom salt and dawn dish washing liquid. Should have the results in the next week or so. If this does not work what are our options?

The influent is measured with a unit called a hydro ranger 200. We lost power during the month and cannot get the unit to display properly now that the power is back on. I spent a week playing phone tag with Kennedy industries who should be able to repair or replace the unit. We talked on Friday 6/7, and I am expecting to talk with Steve again on Monday 6/10. He may be out to the ponds to start investigating the problem. This is why we have no average flow for May 2024 as the meter is out of service.

Duck weeds are starting to build up in the primary pond – to run the skimmer we need a good-sized generator to run the unit. Do we rent one?

We will need to order a portable keypad for the hydro ranger.

Building & Grounds – Kahrs, *committee chair*. Hall rentals are going well. We did have to withhold a deposit due to evidence of alcohol on the Hall grounds. Purchased planters and plants for the Veterans Memorial. Trimmed plants and weeded around the Memorial Monument. Updated the wrap around some of the new trees as there was evidence of deer eating the bark.

Streets – Morris, *committee chair*. Nothing to report.

Sidewalks - Palinski, *committee chair*. The sidewalk work has been completed. Invoices have been sent to residents who had new driveway approaches put in.

Zoning – Frary, *committee chair*. Will provide a letter of assistance to Imperial for a resident who has a zoning question.

Dismantled Cars – Bennitt, *committee chair*. No updates.

UNFINISHED BUSINESS (formerly known as Old Business)

- The quote for soffit replacement on the north side of Office and Hall has not been received.
- How do we proceed with the contractor who has not paid for sewer hookup?
- Request from DPW staff to have ditch dug out on East Division and East Street for drainage.
- Senior Education and Luncheon has been canceled due to lack of response. Other suggestions on how to spend the funds included:
 - Delivering lunches to seniors
 - Vouchers to a local establishment
- Replacement of Village Speed, Stop and Street Signs – Only stop signs will be replaced at this time
- Review of sidewalk ordinance changes 2024-01 – Ordinance will be updated to reflect prohibition of parking on or obstructing sidewalks.

NEW BUSINESS

- **Council Elections** - *Affidavit of Identity and Receipt of Filing* at Tyrone Township Office Completion
- **Street Millings** – Resident requests for leftover millings will be evaluated after DPW has fulfilled their needs
- **Clerk/Treasurer Raise** – Requesting raise to salary of the Village Treasurer and Village Clerk. The last raise was March 2022.

- **Village Office Hours** – Resume schedule of 9am – 12p Tue-Thur, effective 6/11/2024.

ORDINANCE REVIEW

- 7-06 Ordinance to prohibit littering.
- 1-06 Ordinance to regulate Installation and Use of Outdoor Furnaces.
- Ordinance to grant Consumers Power Company the right, power, and authority to construct, maintain and use electric lines consisting of poles, masts, towers, crossarms, guys, braces, feeders, transmission and distribution wires, transformers, and other electrical appliances on, along and across the highways, streets, alleys, bridges, and other public places in the Village of Casnovia.

SPECIAL ORDERS (Motions)

- **Vote Subject:** Motion to approve Sidewalk Ordinance 2024-01
 - On a motion by Palinski, supported by Bennett, **motion approved**, to update Sidewalk Ordinance 2024-01 to include language regarding obstruction of Village Sidewalk.
- **Vote Subject:** Motion to forgive the hook up fee for new construction.
 - On a motion by Kahrs supported by Palinski, **motion approved**, to forgive the hook up fee.
- **Vote Subject:** Motion to raise Treasurer and Clerk salary to \$850.00 per month.
 - On a motion by Kahrs supported by Palinski, **motion approved**, to increase Treasurer and Clerk salary to \$850.00 per month.

We have come to the end of our agenda, there is no further business, I (Consuelo Morris, president) declare this meeting adjourned.

The meeting was adjourned at: 8:23 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, July 8, 2024, at 6:30 p.m., with a service session beginning at 6:00 pm (subject to need). All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Submitted,
Pam Manciu,
Clerk, Village of Casnovia