



# Village of Casnovia

141 Main Street  
Casnovia, Michigan 49318  
616-675-4780

MINUTES OF THE REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL  
HELD AT THE CASNOVIA VILLAGE OFFICE  
141 N. MAIN STREET, CANOVIA, MI 49318  
May 13, 2024

**Pledge of Allegiance was recited.**

**REGULAR MEETING**

**Call to Order:** President Morris called the regular meeting Casnovia Village Council to order at 6:30 p.m.

**Members Present:** Consuelo Morris – President Kathy Kahrs – President Pro-tem, Ken Frary – Member, and Jerry Palinski – Member, and Robert Bennett - Member.

**Officers Present:** Shelley Carr – Treasurer, Pamela Manciu – Clerk.

**Members Absent:** None

**APPROVAL OF AGENDA**

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda May 13, 2024, with no changes.

Ayes:5 Nays: 0. Motion carried.

**VISITORS COMMENTS**

There was 1 visitor present.

Visitor Requested:

Street be designated No Parking – Village Ordinance does not allow streets to be designated as no parking.

The June newsletter will reflect the need for residents to be considerate of neighbors in regard to parking on the street.

Notification to resident of trash pickup availability.

**OPENING OF BIDS**

No Bids for April 2024

**MONTHLY MEETING MINUTES**

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes of April 8, 2024, with no changes.

Ayes:5 Nays: 0. Motion carried.

**FINANCAL REPORT**

Motion by Frary, supported by Palinski, to accept the Financial Report as presented. Ayes:5 Nays: 0. Motion carried.

**MONTHLY BILLS**

Motion by Frary, supported by Palinski, to pay the monthly bills as presented. Ayes:5. Nays: 0. Motion carried.

**May Payables**

Payroll	\$4,669.50
General Fund	\$14,513.80
Hall Fund	\$55.00
Sewer Fund	\$875.43
Sidewalk Fund	\$19,575.00
Vehicle	\$7,006.50
Total	\$46,695.23

**CLERK’S REPORT**

- Letters to Residents – Loose Chickens, Old mailbox
- Letter to contractor regarding small claims court action for non-payment of sewer connection.
- There were resident concerns regarding relationships with neighbors. The Village Council cannot respond to issues which fall outside the jurisdiction of the Village,
- Traffic speed on Village streets, both Kent County and Muskegon County police have been notified.
- Concern that Council is not addressing a property situation with a property with unlicensed vehicles, old carpeting, old insulation, abandoned tractors and dogs running loose. Responded to the concerned resident and the resident the complaint was about.

## TREASURER'S REPORT

- Budget vs. Actual Profit/Loss Report presented.

## COMMITTEE REPORTS

**SEWER** – Kahrs, *committee chair*. Discharged the secondary pond and moved water into it in April. The lab results were within range. There were 3 trips to the lab. May need to discharge again in May. Infrastructure Alternatives removed sludge in ponds in April. The results show that sludge cleanup should occur more often. There has been increased sludge in the last 7 years since the last cleaning. Would expect this to occur between 15 – 20 years. Will research what to do with these results. There has been no response to repair bids. How will weed whacking at the ponds occur?

**BUILDING & GROUNDS** – Kahrs, *committee chair*. Planted brite green sedum (low maintenance) in front of the Tom Bolt Hwy sign. Will plant some tulips in the fall. Banners are up, the crab trees bloomed. Hall rentals in May are going well.

**STREETS** – Morris, *committee chair*. Street repair is set to begin at the end of May. Catch basins will be cleaned Thursday May16, 2024. Street Sweeping will take place the week before Memorial Day.

**SIDEWALKS** - Palinski, *committee chair*. Contractors are completing work and will put in more topsoil and grass seed.

**ZONING** – Frary, *committee chair*. No updates.

**DISMANTLED CARS** – Bennitt, *committee chair*. No updates.

**Adjournment for Special Meeting:** Motion by Palinski supported by Frary to adjourn for Special Meeting at 6:59p.m.

### **Resumption of Regular Meeting**

**Call to Order:** President Morris called the resumption of regular meeting Casnovia Village Council to order at 7:24 p.m.

**Members Present:** Consuelo Morris – President Kathy Kahrs – President Pro-tem, Ken Frary – Member, and Jerry Palinski – Member, and Robert Bennitt - Member.

**Officers Present:** Shelley Carr – Treasurer, Pamela Manciu – Clerk.

### UNFINISHED BUSINESS (formerly known as Old Business)

- The quote for soffit replacement on the north side of Office and Hall has not been received.

**Special Orders** (motions) No motions in regular meeting.

**Vote Subject:** None

### **New Business:**

- Spring 2025 Storm Drain Cleaning bids have been set for 2<sup>nd</sup> or 3<sup>rd</sup> week of May 2025. Bids to be sent out.
- Spring Brush pick up set for Monday April 28, 2025
- Bids to be sent out for trenching needed on East Division and East Street for drainage.
- Senior Education and luncheon has been cancelled due to lack of response. We will pursue a lunch to be delivered to seniors.
- Requested quotes from Kent County and Rathco to replace speed, stop and street signs. Waiting on number of signs needed to submit for bids.
- Zoning Ordinance discussion regarding people living in recreational vehicles in the Village.
  - Our zoning ordinance does not allow people to live in them.
- **Ordinance Review**
  - The sidewalk ordinance 2023-01 Sidewalk and Driveway Approach to be updated to 24-01 and will reflect prohibition of parking on/obstruction of sidewalks.
  - **Ordinance language to reflect.**
    - **Prohibition.** No person shall place or maintain any obstruction, encumbrance, or other nuisance upon a sidewalk in the village without first obtaining written permission from the village president or their representative.
    - **Maintenance.** Property owners shall keep all sidewalks bordering their property free and clear of encroachments, debris, and all other obstructions and nuisances at all times.

We have come to the end of our agenda, there is no further business, I (Consuelo Morris, president) declare this meeting adjourned.

Meeting adjourned at: 7:51 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, June 10, 2024, at 6:30 p.m., with a service session beginning at 6:00 pm.

All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Submitted,  
Pam Manciu,  
Clerk, Village of Casnovia