



# Village of Casnovia

141 Main Street  
Casnovia, Michigan 49318  
616-675-4780

**MINUTES OF THE REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL  
HELD AT THE CASNOVIA VILLAGE OFFICE  
141 N. MAIN STREET, CANOVIA, MI 49318  
March 11, 2024**

### **REGULAR MEETING**

**Call to Order:** President Morris called the regular meeting Casnovia Village Council to order at 6:30 p.m.  
**Members Present:** Consuelo Morris – President ,Kathy Kahrs – President Pro-tem, Ken Frary – Member, and Jerry Palinski – Member, and Robert Bennitt - Member.  
**Officers Present:** Shelley Carr – Treasurer, Pamela Manciu – Clerk.  
**Members Absent:** None

### **APPROVAL OF AGENDA**

Motion by Frary, supported by Palinski, to approve proposed Meeting Agenda March 11, 2024, with no changes.  
Ayes:5 Nays: 0. Motion carried.

### **VISITORS COMMENTS**

No visitors were present.

### **OPENING OF BIDS**

- Spring Storm Drain Cleaning Bid – Plumbers
- Office Furniture Bid – Strong Office Furniture

### **MONTHLY MEETING MINUTES**

Motion by Palinski, supported by Frary, to accept the regular monthly meeting minutes of February 12, 2024, with no changes.  
Ayes:5 Nays: 0. Motion carried.

### **FINANCAL REPORT**

Motion by Frary, supported by Palinski, to accept the Financial Report as presented. Ayes:5 Nays: 0. Motion carried.

### **MONTHLY BILLS**

Motion by Frary, supported by Palinski, to pay the monthly bills as presented. Ayes:5. Nays: 0. Motion carried.

#### **February Payables**

Payroll	\$5,987.50
General Fund	\$7,629.35
Continuing Education Fund	\$50.00
Hall Fund	\$300.00
Sewer Fund	\$624.34
Street Local Fund	\$1.50
Major Street Fund	\$13.49
Total	\$14,606.18

### **CLERK’S REPORT**

- Letters to Residents – 2 regarding parking violations
- Updated monthly council meeting minutes to reflect summary of bills paid.
- Resident Concerns noted and recorded barking dog. Loose dog, unlicensed vehicles, and accumulated junk.
- Posted the 2024 Candidate Filing requirements for Village Candidates who are interested in filling Council seats. Filing date is Tuesday July 23, 2024, at the Tyrone Township Clerk Office

### **TREASURER’S REPORT**

- Budget vs. Actual Profit/Loss Report
- Sewer hookup delinquent fees – Tabled until April meeting.
- CDBG – Award notices April 1, 2024

- FYE 2025 Proposed Budget – Final input at April meeting

## COMMITTEE REPORTS

**SEWER** – Kahrs, *committee chair*. I spent a lot of time over the last month reading and re-reading the manuals that came with the new meter, plus 3 calls to their tech support for clarification on some different items. We are close to operational at this point, just a little more testing to do. I responded to items 3 & 9 and received a favorable response. EGLE has approved all the responses to the items requested, so this is now a closed matter. Items 10 – fence gap in NW corner and items 11 erosion near the outfall and 12 pond depth scale and weir gate still need to be completed. However, they feel we are working on them and expect it to be completed this year. I met with Zach last Thursday to review items. We discussed putting a handrail near the weir gate instead of a set of steps. This should reduce the price on that first part of the repair project.

Weed whacking the banks at the sewer ponds – vs. spraying. The response from EGLE is as follows:

*The application of an herbicide to the banks of the cell and not into the water do not require WTA approval under the Lagoon GP. Anything other than a general use, ready to use product out of the original container with no mixing or loading, would require that the applicator obtain a commercial applicator certification. Given the size of most lagoon systems, the use of a “ready to use” product would be unlikely, so the applicator must be properly certified through the Michigan Department of Agriculture and Rural Development (MDARD). Round Up custom which is being used by Kent City around their ponds. The main ingredient is the same as regular round up - Glyphosate 53.8%.*

We need to have the sludge checked in the ponds this year and once every 5 years thereafter. We have a quote from Infrastructure Alternatives to do the sludge checking. Nothing yet on a date for this to start, but hopefully soon while we have plenty of water in each pond.

**BUILDING & GROUNDS** – Kahrs, *committee chair*. Changed furnace filters in office and Hall. We have a couple of rentals in March. Purchased 2 utility rugs for the Hall from Sams. Tulips planted last fall are coming up alongside the Hall and a few in front of the monument. A village resident has volunteered to repair the squirrel damage in the hall entry corner and will look at the Hall entrance door for repair. We need to repair the eaves on the north side of the Hall office back room.

**STREETS** – Morris, *committee chair*. Street repair is set to begin at the end of May.

**SIDEWALKS** - Palinski, *committee chair*. Contractors will begin work on the sidewalks the 2<sup>nd</sup> or 3<sup>rd</sup> week of April.

**ZONING** – Frary, *committee chair*. No updates.

**DISMANTLED CARS** – Bennett, *committee chair*. No updates.

## NEW BUSINESS

- Spring Clean Up – Scheduled for April 27, 2024
- Sesquicentennial project budget requests – Budget ideas – Create fund or budget, and how much? Will discuss at April meeting.
- On a motion by Frary supported by Palinski, **motion approved** to accept bid from Plummers Storm Drain Cleaning Bid for \$4455.00.
- On a motion by Kahrs supported by Frary, **motion approved** to purchase office furniture not to exceed \$6,900.
- On a motion by Frary supported by Palinski, **motion approved** for annual North Kent Office Machines contract, not to exceed \$375.00.
- On a motion by Frary supported by Bennett, **motion approved** to increase monthly Council meeting stipend to \$80 for members and \$105 for the president/president pro tempore.
- Sewage disposal increase discussion. On a motion by Kahrs supported by Palinski, **motion approved** to adjust quarterly sewer bills beginning July 1, 2024, to \$65.00 per unit.

## OLD BUSINESS

- Spring Storm Drain Cleaning Bids and date to be set for 2 weeks before Memorial Day
- Spring Brush cleanup – April 22, 2024
- Spring Cleanup – April 27, 2024

There was no further business to come before the Council, on a motion by Frary supported by Kahrs to adjourn at 8:14 p.m. Roll call: Ayes: Kahrs, Frary, Palinski Nays: 0. Motion carried.

The next regular meeting of the Casnovia Village Council will be Monday, April 8, 2024, at 6:30 p.m., with a service session beginning at 6:00 pm.

All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Submitted,  
Pam Manciu,  
Clerk, Village of Casnovia