



# Village of Casnovia

141 Main Street  
Casnovia, Michigan 49318  
616-675-4780

MINUTES OF THE REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL  
HELD AT THE CASNOVIA VILLAGE OFFICE  
141 N. MAIN STREET, CANOVIA, MI 49318  
January 8, 2024

## REGULAR MEETING

President Pro Tem Kahrs called the regular meeting Casnovia Village Council to order at 6:30 p.m.  
**Opened meeting with the Pledge of Allegiance.**

**Members Present:** Consuelo Morris – President, Kathy Kahrs – President Pro-tem., Ken Frary – Member, Jerry Palinski - Member, and Robert Bennett - Member.

**Officers Present:** Shelley Carr – Treasurer, Pamela Manciu – Clerk.

**Members Absent:** None

## APPROVAL OF AGENDA

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda January 8, 2024, with changes for updated bid for sidewalk project. Ayes:5. Nays: 0. Motion carried.

## VISITORS COMMENTS

No visitors were present.

## MONTHLY MEETING MINUTES

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes of October 9, 2023, with change to allow Council member Kahrs to present her committee reports first. Ayes:5. Nays: 0. Motion carried.

## OPENING OF BIDS

Reviewed updated bid for the sidewalk project.

## FINANCAL REPORT

Motion by Frary, supported by Kahrs, to accept the Financial Report as presented. Ayes:5. Nays: 0. Motion carried.

## MONTHLY BILLS

Motion by Palinski, supported by Bennett, to pay the monthly bills as presented. Ayes:5. Nays: 0. Motion carried.

### January Payables

|              |             |
|--------------|-------------|
| Payroll      | \$4,475.00  |
| General Fund | \$6,293.33  |
| Hall Fund    | \$1,236.55  |
| Sewer Fund   | \$1,136.93  |
| Vehicle Fund | \$1,300.87  |
| Total        | \$14,442.68 |

Roll call: Ayes: Morris, Kahrs, Frary, Palinski, and Bennett. Ayes:5. Nays: 0. Motion carried.

## CLERK'S REPORT

- Letters to Residents – Citation regulation
- Update –
  - Contacted Cedar Springs code enforcer. She provided guidance for citation process.
  - Village ordinance for citations remains the same.
    - Citation process was created.
- We have 3 Council members whose terms end in 2024.
  - Consuelo Morris – 2-year term - President
  - Kathy Kahrs – 4-year term
  - Jerry Palinski – 4-year term
- Residents may contact the Tyrone township clerk (616)678-4779 for information regarding the election and applications.
  - Resident Correspondence –

- Residents requests for bill information have been addressed with bill information to be included in the monthly meeting minutes. Detailed information is available at the office and through FOIA requests.
- Resident concern regarding Village leaf pickup. A resident had questions about leaf pickup end date too soon. The resident was invited to the Council meeting to discuss concerns.
- Resident concerned about a Pitbull and another dog running loose in his yard, on separate occasions.
  - The Pitbull attacked another homeowners dog, both the police and animal control were contacted.
- Future resident concerns sent to the Village office must contain substantive proof of pictures or additional witnesses.
- Sewer Bills were sent to residents on Jan 3, 2024. Included in the mailing was the 2024 Village Council Meeting Dates, 2024 Recycle Dates, and monthly Hi-Lites Newsletter.

### TREASURER'S REPORT

- Budget vs. Actual Profit/Loss Report
- Amended FYE2024 Budget

### COMMITTEE REPORTS

**SEWER** – Kahrs, *committee chair*. Preliminary pond samples failed 3 times this fall. All 3 were high on the fecal count. (613 – 637 – 542 with a maximum allowed of 400). The weather was getting colder, and a discharge needed to be completed before everything froze up. The first sample came back at 304 and the final at only 8. Discharge ran through with no issues.

Have ordered a required PH meter which allows us to test within 15 minutes of taking the sample. We will purchase the meter kit from Fisher Scientific. The cost is \$2850.73.

During the sewer pond inspection last month several items were identified which need to be corrected. The engineer from Moore and Bruggink will help us to prioritize the projects, based on the impact to our systems.

**BUILDING & GROUNDS** – Kahrs, *committee chair*. We have had several rentals in December. One (1) table was broken, and it has been replaced. We purchased additional heavy-duty tables for the Hall. We now have 6 – 8 ft tables, 8 – 6 ft tables and 2 round tables.

**STREETS** – Morris, *committee chair*. Street repair to occur first part of Spring.

**SIDEWALKS** - Palinski, *committee chair*. Contractor submitted updated bid for sidewalk repair.

**ZONING** – Frary, *committee chair*. No updates.

**DISMANTLED CARS** – Bennett, *committee chair*. No updates.

### NEW BUSINESS

- On a motion by Frary supported by Palinski, **motion approved** ordinance 2023-06 Inoperable Motor Vehicles.
- On a motion by Palinski supported by Bennett, **motion approved** ordinance 2023-07 Parking of Motor Vehicles
- On a motion by Palinski supported by Frary, **motion approved** bid from Right Edge Concrete Construction for a total of \$23,150.00 to complete the sidewalk projected slated to begin May 1, 2024.
- On a motion by Frary supported by Kahrs, **motion approved** to amend FYE2024 Budget as presented.

### OLD BUSINESS

- Muskegon County Senior Millage Events and Activities for May and September 2024.
- Review ordinance 2017-01 Inoperable Motor Vehicles – 4th review.
- Review 2006-10 Parking of Motor Vehicles – 4<sup>th</sup> review.

There was no further business to come before the Council, on a motion by Bennett, supported by Frary, to adjourn at 7:47 p.m. Roll call: Ayes: Morris, Kahrs, Frary, Palinski, and Bennett. Nays: 0. Motion carried

The next regular meeting of the Casnovia Village Council will be Monday, February 12, 2024, at 6:30 p.m., with a service session beginning at 6:00 pm.

All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Submitted,  
Pam Manciu,  
Clerk, Village of Casnovia