



Village of Casnovia

141 Main Street
Casnovia, Michigan 49318
616-675-4780

MINUTES OF THE REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL
HELD AT THE CASNOVIA VILLAGE OFFICE
141 N. MAIN STREET, CANOVIA, MI 49318
December 11, 2023

SERVICE SESSION

President Morris called the service session of the Casnovia Village Council to order at 6:00 p.m.

Opened meeting with the Pledge of Allegiance.

Members Present: Consuelo Morris – President, Kathy Kahrs – President Pro-tem., Ken Frary – Member, Jerry Palinski - Member, and Robert Bennitt - Member.

Officers Present: Shelley Carr – Treasurer, Pamela Manciu – Clerk.

Members Absent: None

SERVICE MEETING

- Roberts Rules
- Vision Plan
 - Village Sesquicentennial planning – June 7, 2025
 - Possible Fireworks, live entertainment, Village wide yard sales, food trucks, etc.
 - We will continue to develop the celebration planning.
 - Sponsorship Banner
 - Budget
 - Resident letters

REGULAR MEETING

President Morris called the regular meeting of the Casnovia Village Council to order at 6:30p.m.

Members Present: Consuelo Morris - President, Kathy Kahrs – President Pro-tem, Ken Frary – Member, Jerry Palinski - Member, and Robert Bennitt - Member.

Officers Present: Shelley Carr – Treasurer, Pamela Manciu - Clerk.

Members Absent: None

APPROVAL OF AGENDA

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda for December 11, 2023, as presented. Ayes:4. Nays: 0. Motion carried.

VISITORS COMMENTS

No visitors were present.

MONTHLY MEETING MINUTES

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes of October 9, 2023, with change to allow Council member Kahrs to present her committee reports first. Motion carried.

OPENING OF BIDS

Bids were received for the sidewalk project. Project Chair Palinski will contact the contractor for clarification.

FINANCAL REPORT

Motion by Frary, supported by Palinski, to accept the Financial Report as presented. Motion carried.

MONTHLY BILLS

Motion by Frary, supported by Bennitt, to pay the monthly bills as presented.

Roll call: Ayes: Morris, Frary, Palinski, and Bennitt. Motion carried.

CLERK'S REPORT

- Letters to Residents –
 - Update – Contacted Muskegon County for citation guidance
 - Will complete the 2 citations we need to enforce, once served we have 7 days to get the information to the District Court.
- Resident Concerns –
 - Resident concerned about the size of her neighbors inflatable Christmas decorations.
 - Resident concern regarding Village leaf pickup. A resident had questions about leaf pickup end date too soon. The resident was invited to the Council meeting to discuss concerns.

- Snowplow Driver – Contacted Human Resources at Ottawa County. They validated the information for our applicant, Doug Luce. He was a snowplow supervisor and maintained his CDL to assist with road plowing when needed. We hired Doug and his start date was Nov 28, 2023.

TREASURER'S REPORT

Budget vs. Actual Profit/Loss Report

- Funds will be transferred from General to Vehicle fund after January budget amendment.
- Clerk/Treasurer Hours Change
 - Clerk – 8am – 11am
 - Treasurer – 9am – 12pm
 - Discussion regarding building contractor who has not paid new construction hookup fee and the Village's legal recourse.

COMMITTEE REPORTS

SEWER – Kahrs, *committee chair*. The secondary pond is slow to clear up, we need the sunshine to allow water to clear. At this time, the samples all showed a fecal count above what our permit allows. This has been discussed with EGLE(Environment, Great Lakes, and Energy). At this point we need to discharge so we have a capacity to hold until spring discharge period. The samples have not been approved and we will get a violation, but the alternative is to overflow the ponds or cause a berm to give out.

EGLE visited the Village on Friday 12/9/23 for a site inspection prior to approval for the new discharge permit. We have been requested to change a few things. There was a correction request for the May 2021 discharge submittal – the high entry for BOD (Biochemical Oxygen Demand) was entered as the average. No otherwise noted significant issues. We will receive an action letter regarding our actions to correct the issues noted.

The Village will need to purchase a PH meter as EGLE wants the PH and Dissolved Oxygen tested within 15 minutes of taking the samples. We have a quote from Fisher Scientific(attached) – we will need to open an account to purchase the equipment. Quotes show cost of \$3800 with sales tax.

Contacted the engineer from Moore and Bruggink for information regarding the prioritization of projects. There is a section of corrugated steel pipe between cells S3 and S4 with an estimated replacement cost of \$38,000.00. The engineer is coming out on Thursday 12/14/23 to review things.

We will no longer be able to use chemicals to control weeds around the ponds and weed eating around the ponds is not sustainable. The engineer suggested a boom which will reach from the top of the banks to the ponds to maintain weed control.

BUILDING & GROUNDS – Kahrs, *committee chair*. The tree lighting went well. The tree lights are on a timer to on before 6 pm and off around midnight.

The electric contractor who did the work in the Hall will be contacted to repair damaged wiring and other light repairs. Hall rentals are going well. We continue to inform renters regarding the approved parking areas which do not include the parking area in front of the DPW building.

A Village resident has volunteered to repair some squirrel damaged areas in the hall and some additional weather stripping.

STREETS – Morris, *committee chair*. No updates.

SIDEWALKS - Palinski, *committee chair*. Will contact contractor for clarification to sidewalk replacement bid.

ZONING – Frary, *committee chair*. No updates.

DISMANTLED CARS – Bennitt, *committee chair*. No updates.

NEW BUSINESS

- On a motion by Bennitt supported by Frary, **approved** 2024 Council meetings to remain the second Monday of each month.

OLD BUSINESS

- Review ordinance 2017-01 Inoperable Motor Vehicles – 3rd review
- Review 2006-10 Parking of Motor Vehicles – 3rd review

There was no further business to come before the Council, on a motion by Bennitt, supported by Frary, to adjourn at 7:47 p.m.

Roll call: Ayes: Morris, Frary, Palinski, and Bennitt. Nays: 0. Motion carried

The next regular meeting of the Casnovia Village Council will be Monday, January 8, 2024, at 6:30 p.m., with a service session beginning at 6:00 pm.

All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Submitted,
Pam Manciu,
Clerk, Village of Casnovia