



Village of Casnovia

141 Main Street
Casnovia, Michigan 49318
616-675-4780

MINUTES OF THE REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL
HELD AT THE CASNOVIA VILLAGE OFFICE
141 N. MAIN STREET, CANOVIA, MI 49318
November 13, 2023

SERVICE SESSION

President Pro-Tem Kahrs called the service session of the Casnovia Village Council to order at 6:03 p.m.
Opened meeting with the Pledge of Allegiance.

Members Present: Kathy Kahrs – President Pro-tem., Ken Frary – Member, Jerry Palinski - Member, and Robert Bennitt - Member.

Officers Present: Shelley Carr – Treasurer, Pamela Manciu – Clerk.

Members Absent: Consuelo Morris – President -

- Roberts Rules
- Vision Plan
 - Village Sesquicentennial planning – June 7, 2025
 - Possible Fireworks, live entertainment, Village wide yard sales, food trucks, etc.
 - We will continue to develop the celebration planning.

REGULAR MEETING

President Morris called the regular meeting of the Casnovia Village Council to order at 6:30p.m.

Let the minutes reflect President Morris joined the meeting at 6:04 pm.

Members Present: Consuelo Morris - President, Kathy Kahrs – President Pro-tem, Ken Frary – Member, Jerry Palinski - Member, and Robert Bennitt - Member.

Officers Present: Shelley Carr – Treasurer, Pamela Manciu - Clerk.

Members Absent:

APPROVAL OF AGENDA

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda for November 13, 2023, as presented. Ayes:4. Nays: 0.
Motion carried.

VISITORS COMMENTS: No visitors present.

MONTHLY MEETING MINUTES

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes of October 9, 2023, as presented. Ayes: 4. Nays: 0. Motion carried.

FINANCAL REPORT

Motion by Kahrs, supported by Frary, to accept the Financial Report as presented. Ayes: 4. Nays: 0. Motion carried.

MONTHLY BILLS

Motion by Frary, supported by Bennitt, to pay the monthly bills as presented.

Roll call: Ayes: Morris, Kahrs, Frary, Palinski, and Bennitt. Nays: 0. Motion carried

CLERK'S REPORT

Reported the Village has not sent letters in the month of October 2023.

Bid requests were sent to 8 concrete contractors for sidewalk project, to begin no later than May 14, 2024.

Will implement Safety Education for Village Employees utilizing Village equipment.

TREASURER'S REPORT

Budget – Budget vs Actual Income/Expense Report

SPARK Grant Request was denied.

Street Loan interest only payment due December 1

Request \$30.00 to replenish Petty Cash.

COMMITTEE REPORTS

SEWER – Kahrs, *committee chair*. The secondary pond is very slow to clear up. Sent samples to labs, we are not able to discharge yet, will submit additional samples until ponds are able to be discharged. The annual biosolids report was due by the end of October. This has been filled out and submitted.

We will need to submit a renewal request for our discharge permit – our permit. This permit expires on April 1st, 2024. No further correspondence regarding Bailey wastewater issues. The average daily influent report was provided for record retention. Rand Kahrs had a telephone meeting with the Engineer regarding the annual bio-solids report. The annual bio solids report is due by the end of the month. This annual report has a \$75 fee.

Rand Kahrs attended a free training session sponsored by Michigan Rural Water Association titled “Mastering the Sanitary Survey”.

BUILDING & GROUNDS – Kahrs, *committee chair*. Banners are up for winter, Lights on tree outside of Hall are up added an additional string to the bottom of the tree. A squirrel chewed a hole in the wall beside the hall front door. Put poison in the hole and covered the hole. The squirrel may also have chewed through the wiring to the table storage room as the lights no longer work in this room. Contacted the electrical contractor to schedule repair of Christmas light pole outlets, we have not received a call back. Planted tulips between the lilacs. The Christmas Tree Lighting ceremony will be December 1 at the Village Hall at 6:00 p.m. We will provide hotdogs, cookies, and hot chocolate, we will also deliver to any Village seniors who are unable to attend the ceremony. Village senior residents (60 years and older) can contact the office (616) 675-4780 for delivery. Hall rentals have been going well with the exception of parking. Renters may not park in the parking lot except for loading and unloading. We will raise the rate to \$250 for non-resident all day rentals. There will be no increase for ½ day or resident rentals.

STREETS – Morris, *committee chair*. Due to poor weather conditions the street repaving project will not occur until the Spring of 2024. Continue to move forward with street repairs with our current funds. President Morris discussed street repairs to Probasco – from W Waterloo – Murray, Murray, East Division, and the Ball Creek curve as those which have the greatest needs for repair. This project is to be completed by Memorial Day 2024.

SIDEWALKS - Palinski, *committee chair*. Sent out bid requests to 8 concrete contractors for sidewalk project for Spring 2024.

ZONING – Frary, *committee chair*. Nothing to report.

DISMANTLED CARS – Bennett, *committee chair*. Nothing to report.

NEW BUSINESS

- On a motion by Palinski supported by Kahrs, **approved** by Council members. **approve** 2024 Council wages with no increase.
- Motion by Frary, supported by Palinski, **approved** by Council members, to repeal ordinances 5-06 Prohibiting solicitors and 8-06 Fixes and Regulates the collection of certain license taxes.

OLD BUSINESS

- Advertised for Village snowplow driver for 2024 season.
- Tree Lighting ceremony – letter sent to residents with details. Any resident over 60 who cannot attend the ceremony may request a tray of goodies from the ceremony.
- Review ordinance 2017-01 Inoperable Motor Vehicles – 2nd review
- Review 2006-10 Parking of Motor Vehicles – 2nd review

There was no further business to come before the Council, on a motion by Frary, supported by Palinski, to adjourn at 7:57 p.m.
Roll call: Ayes: Morris, Kahrs Frary, Palinski, and Bennett. Nays: 0. Motion carried

The next regular meeting of the Casnovia Village Council will be Monday, December 12, 2023, at 6:30 p.m., with a service session beginning at 6:00 pm.

All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Submitted,
Pam Manciu,
Clerk, Village of Casnovia