

**VILLAGE of CASNOVIA
COUNTIES of KENT and MUSKEGON, MICHIGAN**

At a regular meeting of the Village Council of the Village of Casnovia, held at the Village Office, 141 North Main Street, within the Village, on the _(day) day of (Month and Year, at (hour

PRESENT: Members: (last name of members present).

ABSENT: Members: (last name of members absent).

The following ordinance was offered by Member (member last name) and supported by Member (member last name).

ORDINANCE NO. Δ 2023-05

**AN ORDINANCE Δ 2023-05, to amend the established 97-2 ordinance
Creation of a Planning Commission by and for the Village of Casnovia and to
rename the ordinance “2023-05 Village of Casnovia Planning Commission
Ordinance.” Δ (Note: The presence of the Delta symbol Δ before and after a
section will denote a change to the ordinance.)**

THE VILLAGE OF CASNOVIA ORDAINS:

Δ Section 1. Purpose: To amend and regulate the Ordinance for a Village Planning Commission previously known as the “Creation of a Planning Commission” by and For the Village of Casnovia, Ordinance Number 97-2. There shall be a planning commission pursuant to P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act, MCL 125.3801 et seq., hereinafter referred to as the "Planning Commission/Village Council", with the powers and duties as set forth herein. This amended ordinance shall be officially known as the "Village of Casnovia Planning Commission Ordinance.”

Section 2. Definitions: The following words, terms, and phrases, when used in this ordinance, shall have the meaning stated below in this section:

The Planning Commission and Village Council are synonymous based on motion passed at February 13, 2023, Village Council meeting to have the Village Council function as the Planning Commission.

Planning Commission– Typically an appointed body with the responsibility of writing and adopting the master plan. The Village Council may choose to be the adopting authority of the master plan but is required to adopt the zoning ordinance because ordinances are local law. The Village Council may be ex officio members of the Planning Commission, unless prohibited by charter.

Ex-Oficio - Latin phrase which when translated means from the office. This describes the role of the Council in the Planning Commission as an obligation by virtue of their position to serve on a board or committee. An ex officio member is a member of a body by virtue of holding another office.

- **Section 3. Descriptions:** The Planning Commission shall have their powers and duties as set forth in P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act, MCL 125.3801 et seq.; and P.A. 110 of the Public Acts of 2006, as amended, being the Michigan Zoning Enabling Act, (MCL 125.3101 et seq.). In addition, duties shall include the following:

(1) Take such action on petitions, or requests for amendments to the zoning ordinance as required.

(2) Take such action on petitions, or requests for amendments to the masterplan as required.

(3) Prepare and adopt bylaws for the transaction of business, and keep a public record of its resolutions, transactions, findings, and determinations. These actions will be recorded in the Village Council Meeting Minutes, which are public records.

(6) Review subdivision and condominium proposals and recommend appropriate actions.

(7) Prepare special studies and plans, as deemed necessary and for which appropriations of funds have been approved.

(8) Attend training sessions, conferences, or meetings as needed to properly fulfill the duties of a Planning Commission and for which appropriations of funds have been approved by the village council, as needed.

All official actions taken by the Village of Casnovia Planning Commission/Village council are hereby approved, ratified, and reconfirmed. Any project, review, or process shall continue with the Village of Casnovia Planning Commission/Village council and shall be deemed a continuation of any previous Village of Casnovia Planning Commission/Village council . This shall be in full force and effect from and after its adoption and publication.

Section 5. Repealed/Amended Ordinances: Ordinance No 97-02 is hereby repealed/amended and replaced with Ordinance No. 2023-05

Section 6. Severability: The provisions of this ordinance are hereby declared to be severable, and if any clause, sentence, paragraph, section, or sub-section is declared to be void or ineffective for any reason, it shall not affect any other part or portion hereof.

Section 7. This ordinance shall become effective 30 days following its publication or the publication of a summary of its provisions in a local newspaper of general circulation in the Village. △

ORDINANCE DECLARED ADOPTED.

AYES: List member last name
NAYES: List member last name

(Clerk Name), Village Clerk

I hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the Village Council of the Village of Casnovia at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

(Clerk Name), Village Clerk