



# Village of Casnovia

141 Main Street  
Carnovia, Michigan 49318  
616-675-4780

---

MINUTES OF THE REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL  
HELD AT THE CASNOVIA VILLAGE OFFICE  
141 N. MAIN STREET, CANOVIA, MI 49318  
September 11, 2023

## SERVICE SESSION

President Pro-Tem Kahrs called the service session of the Casnovia Village Council to order at 6:00 p.m.  
Opened meeting with the Pledge of Allegiance.

**Members Present:** Kathy Kahrs – President Pro-tem. Ken Frary - Member, Jerry Palinski - Member, and Robert Bennitt - Member.

**Officers Present:** Shelley Carr – Treasurer, Pamela Manciu – Clerk.

**Members Absent:** Consuelo Morris – President,

- Roberts Rules
- Vision Plan

## REGULAR MEETING

President Morris called the regular meeting of the Casnovia Village Council to order at 6:31p.m.  
Let the minutes reflect President Morris joined the meeting at 6:09 pm

**Members Present:** Consuelo Morris - President, Kathy Kahrs – President Pro-tem, Ken Frary - Member, Jerry Palinski - Member, and Robert Bennitt - Member.

**Officers Present:** Shelley Carr – Treasurer, Pamela Manciu - Clerk.

**Members Absent:**

## APPROVAL OF AGENDA

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda for September 11, 2023, as presented. Ayes: 5. Nays: 0.  
Motion carried.

**VISITORS COMMENTS:** No visitors present.

## MONTHLY MEETING MINUTES

Motion by Frary, supported by Kahrs, to accept the regular monthly meeting minutes of August 14, 2023, as presented. Ayes: 5. Nays: 0.  
Motion carried.

## FINANCAL REPORT

Motion by Frary, supported by Palinski, to accept the Financial Report as presented. Ayes: 4. Nays: 0. Motion carried.

## MONTHLY BILLS

Motion by Frary, supported by Kahrs, to pay the monthly bills as presented.  
Roll call: Ayes: Morris, Kahrs, Frary, Palinski, and Bennitt. Nays: 0. Motion carried

## CLERK'S REPORT

Reported The Village has sent out 25 letters in calendar year 2023 – 4 Animal Control – 5 Property Maintenance – 1 Snow Removal – 1 Parking Lot repair – 13 Inoperable Vehicles – 1 Blocking Sidewalk.  
Reported results of letters sent to residents and resident complaints.  
Reviewed concerns from resident regarding condition of resident properties.  
Reviewed concerns from non-resident regarding condition of resident propertied

## TREASURER'S REPORT

Budget – Actual vs. Budgeted  
SPARK Grant Update – expect results this month.

## COMMITTEE REPORTS

**SEWER** – Kahrs, *committee chair*. Duck weed in secondary pond is slowly dying off. The Primary Sewer Pond will need to be skimmed as soon as there is enough water to float the skimmer. Sewer assistant weed wacked at the ponds to maintain compliance. F&V

Engineering inquired about the possibility of rates and fees, and the feasibility to connect Bailey sewer to Casnovia sewer. Sewer Administrator is collaborating with engineer to determine if this is feasible.

**BUILDING & GROUNDS** – Kahrs, *committee chair*. Exterminator hired was a no show, asking for additional bids to provide exterminator services. Banners are up and changed to Fall banners, the office furnace filter was changed, and the Memorial planters were changed to fall mums. The front of the Village office was weeded for milkweeds. We will need to replace 1 of the 8-foot tables in the hall and we need 2 - 6-foot tables. The Christmas Tree Lighting ceremony will be December 1 at the Village Hall at 7:15pm, right after the Old School Hymn sing. We will provide hotdogs, cookies, and hot chocolate.

**STREETS** – Morris, *committee chair*. Continue to move forward with street repairs with our current funds. President Morris discussed street repairs to Probasco – from W Waterloo – Murray, Murray, East Division, and the Ball Creek curve as those which have the greatest needs for repair. The estimated date to begin the repair is the first part of October.

**SIDEWALKS** - Palinski, *committee chair*. Sidewalk work was expected to be started have reached out to the contractor. The Village will send the contractor a certified letter with the expectations for completion of the sidewalk work by October 15.

**ZONING** – Frary, *committee chair*. Nothing to report.

**DISMANTLED CARS** – Bennitt, *committee chair*. Nothing to report.

#### **NEW BUSINESS**

- Motion by Frary supported by Palinski to **approve** 2023-01 , Prisoner of War Designation Resolution
- Motion by Kahrs, supported by Frary to **approve** allocation of funds from the 2023 RangerBid Auction to new truck fund, Office equipment fund and DPW fund.
- Motion by Frary supported by Kahrs to **approve** a request for funds for the Fiscal Year 2023 Muskegon Senior Millage Funds completed projects list.
- Motion by Frary, supported by Palinski to **approve** the projected projects for Fiscal Year 2024 Muskegon Senior Millage funds.
- Motion by Palinski, supported by Bennitt, to **not approve** publication of names and addresses of residents who have received infraction notifications.

#### **OLD BUSINESS**

- Village of Casnovia Planning Commission Ordinance review – Amended Ordinance Number 2023-05 – second review.
- CDBG project ideas with estimated costs to be discussed at the October meeting.
- Christmas decorations to be discussed at October meeting.

There was no further business to come before the Council, on a motion by Frary, supported by Palinski, to adjourn at 8:12 p.m.  
Roll call: Ayes: Morris, Kahrs Frary, Palinski, and Bennitt. Nays: 0. Motion carried

The next regular meeting of the Casnovia Village Council will be Monday, October 9, 2023, at 6:30 p.m., with a service session beginning at 6:00 pm. This meeting will be brief, and the Council members will attempt to conduct a Walking Council Meeting, based on weather.

All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Submitted,  
Pam Manciu,  
Clerk, Village of Casnovia