



## Village of Casnovia

141 N. Main Street  
Carnovia, Michigan 49318  
616-675-4780

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### MINUTES OF REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL HELD AT THE CASNOVIA VILLAGE HALL November 14, 2022

#### **SERVICE SESSION**

President Morris called the service session of the Casnovia Village Council to order at 6:03 p.m.

Opened meeting with the Pledge of Allegiance.

**Members Present:** Consuelo Morris, President; Ken Frary, Jerry Palinski, Kathy Kahrs, and Robert Bennett.

**Officers Present:** Shelley Carr, Treasurer/Clerk

**Additional:** Pam Manciu

**Absent:** None.

- Solar Energy Systems
- Vision Planning
- Organizational Chart

#### **REGULAR MEETING**

President Morris called the regular meeting of the Casnovia Village Council to order at 6:30 p.m.

**Members Present:** Consuelo Morris, President; Ken Frary, Jerry Palinski, Kathy Kahrs, and Robert Bennett,

**Officers Present:** Shelley Carr, Treasurer/Clerk

**Additional:** Pam Manciu

**Absent:** None.

#### **VISITORS**

Let the minutes reflect that Luke Meerman, 88<sup>th</sup> District State Representative, came to the meeting to introduce himself to the Council.

#### **APPROVAL OF AGENDA**

Motion by Frary, supported by Kahrs, to approve proposed Meeting Agenda for October 10, 2022, as presented. Ayes: 5.  
Nays: 0. Motion carried.

#### **MONTHLY MEETING MINUTES**

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes October 10, 2022, as presented. Ayes: 5.  
Nays: 0. Motion carried.

#### **SPECIAL MEETING MINUTES**

Motion by Frary, supported by Palinski, to accept the Special meeting minutes November 2, 2022, as presented. Ayes: 5.  
Nays: 0. Motion carried.

#### **FINANCAL REPORT**

Motion by Frary, supported by Kahrs, to accept the Financial Report for October 31, 2022, as presented. Ayes: 5. Nays: 0.  
Motion carried.

#### **MONTHLY BILLS**

Motion by Palinski, supported by Bennett, to pay the monthly bills as presented.  
Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennett. Nays: 0. Motion carried.

#### **CLERK'S REPORT**

Migration of files to electronic format continues.

## **TREASURER'S REPORT**

The audit showed there needs to be more amended budgets throughout the year to meet the State budget requirements. Presented amended budget to reflect more accurate tracking of current expenses. Requested increase credit card limit from \$2,000.00 to \$10,000.00.

## **COMMITTEE CHAIRPERSON REPORTS**

**SEWER** – Kahrs, *committee chair*. Due to high fecal count, additional samples were resubmitted on November 11; should have results in December. Hope to discharge ponds when the sample results are returned. Once discharge is completed, would like to treat the ponds with Sonar pellets to have a head start on next spring's weed control. Will need to purchase additional Sonar pellets prior to spring.

**BUILDING & GROUNDS** – Kahrs, *committee chair*. Requested bids for lighting in the hall and maintenance on the siren. Will drain the pipes and shut off heat in the DPW. The Hall Fund has enough money to refinish the floors, bids have been received and a date will be set to refinish the hardwood floors. Reminder of December 2 Christmas Tree Lighting ceremony; refreshments will be provided.

**STREETS** – Morris, *committee chair*. Reviewed street repaving bids. Will need to continue to search for plow truck for the Village. Will need to provide safety equipment, reflective vests, Road Work Ahead signs, etc. for Village DPW employees.

**SIDEWALKS** - Palinski, *committee chair*. No updates.

**ZONING** – Frary, *committee chair*. Approval of solar system installation at Orchard Hills Mechanical.

**DISMANTLED CARS** – Bennitt, *committee chair*. The properties with dismantled vehicles on Main Street and Probasco Street have been brought into compliance.

## **NEW BUSINESS**

- On a motion by Palinski, supported by Frary, to establish Shelley Carr as the Primary Administrator for QuickBooks. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- On a motion by Frary, supported by Palinski, to contact Moore and Bruggink, an engineering firm, to assist the Village in its work to establish a Vision Plan. This will enable the Village's ability to request grants and move forward with community development. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- On a motion by Kahrs, supported by Frary, to remain as members of the Sparta Chamber of commerce. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- On a motion by Frary, supported by Palinski, to replace the outdated telephones in the Village Office at an estimated cost of \$100 per phone. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- On a motion by Bennitt, supported by Morris, to move the council meetings into the Village office. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- On a motion by Frary, supported by Bennitt, to increase the Village credit card limit from \$2,000.00 to \$10,000.00.

## **OLD BUSINESS**

- On a motion by Kahrs, supported by Morris, to establish cell phone service and one cell phone through Verizon. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- Will continue internet service with current provider.
- New DPW cargo trailer tabled until February.
- The 18-Mile railroad crossing has been repaired. The Main Street crossing washout has been filled.
- The office painting is scheduled to begin on December 15.

Being no further business to come before the Council, on a motion by Palinski, supported by Bennitt, to adjourn at 8:31 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, December 12, 2022, at 6:30 p.m., with a service session beginning at 6:00 pm.

All meetings are open to the public and are held at the Casnovia Village Office, 141 N. Main Street, Casnovia, Michigan.

Shelley Carr, Treasurer/Clerk, Village of Casnovia