

**MINUTES OF REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL
HELD AT THE CASNOVIA VILLAGE HALL
October 10, 2022**

SERVICE SESSION

President Morris called the service session of the Casnovia Village Council to order at 6:00 p.m.

Opened meeting with the Pledge of Allegiance.

Members present: Consuelo Morris, Ken Frary, Jerry Palinski, Kathy Kahrs, Robert Bennett, Shelley Carr, and Pam Manciu.

Absent: None.

- Solar Energy Systems
- National Flood Insurance Program
- Storm Water Systems

REGULAR MEETING

President Morris called the regular meeting of the Casnovia Village Council to order at 6:31 p.m.

Members present: Consuelo Morris, Ken Frary, Jerry Palinski, Kathy Kahrs, Robert Bennett, Shelley Carr, and Pam Manciu.

Absent: None.

Let the minutes reflect that no visitors attended the meeting.

APPROVAL OF AGENDA

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda for October 10, 2022, as presented. Ayes: 5. Nays: 0. Motion carried.

MONTHLY MEETING MINUTES

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes September 12, 2022, as presented. Ayes: 5. Nays: 0. Motion carried.

FINANCAL REPORT

Motion by Palinski, supported by Kahrs, to accept the Financial Report for September 30, 2022, as presented. Ayes: 5. Nays: 0. Motion carried.

MONTHLY BILLS

Motion by Kahrs, supported by Frary, to pay the monthly bills as presented. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennett. Nays: 0. Motion carried.

CLERK'S REPORT

Review of previous letters sent to residents.

TREASURER'S REPORT

Report quarterly of Profit and Loss to council. Upgrade current outdated QuickBooks software to QuickBooks online.

COMMITTEE REPORTS

SEWER – Kahrs, *committee chair*. Will be discharging and pulling sewer samples. There were unknown chemicals dumped in the sewer which caused chemical imbalance in one of the cells. Pulled tall weeds from sewer. Increase in sewer fees January 2023, would like to compare to other like-community fees.

BUILDING & GROUNDS – Kahrs, *committee chair*. Office furnace filters have been changed. The large tree in the monument park has lights put up. The current snowplow truck is not running. The Hall Fund has enough money to get bids to refinish the floors.

STREETS – Morris, *committee chair*. Continue to investigate snowplow options. Post open position for snowplow driver with updated wages. Waiting on estimates for repaving of Village streets.

SIDEWALKS - Palinski, *committee chair*. Work will start in Spring, 2023. Consideration of expanding scope to include more sidewalk length on E. Waterloo.

ZONING – Frary, *committee chair*. Will present Village Improvement Opportunities and Solar Energy Ordinance to the Planning Commission at the October 17 meeting. Commission to make recommendations to the Council for possible ordinance concerning Alternative Energy within Village limits

DISMANTLED CARS – Bennitt, *committee chair*. No updates.

NEW BUSINESS

- On a motion by Bennitt, supported by Palinski to establish Automated Clearinghouse (ACH) limit of \$20,000. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- On a motion by Frary, supported by Palinski, to apply for Community Development Block Grant (CDBG). Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- Christmas Tree Lighting Ceremony to be held on December 2 at 6:30 pm. Hot cocoa and cookies will be served.
- On a motion by Frary, supported by Palinski, to award Village office, restroom, and vestibule painting to M-46 Painting LLC at a cost of \$1,982.50. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- Received information for the storage of Historical Document Storage for the Village Charter dated Approved February 19, 1895, and the State of Michigan No. 44. Senate Bill dated February 4, 1875, discussing the provision for villages to incorporate.
- On a motion by Morris, supported by Frary, to replace the monument wreath for a price not to exceed \$170.00. Roll call Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.

OLD BUSINESS

- Snowplow Truck – Will not proceed with repair, will investigate purchasing different truck, will also post an open position for a snowplow driver with updated wage of \$35.00 per hour.
- Office Furniture – Would like to update office workstations, chairs, and conference room table with matching chairs. Will pursue at fiscal year-end.
- On a motion by Kahrs, supported by Frary to replace office computers at price not to exceed \$4,200. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- Website – The website is almost ready to be publicly available.
- National Flood Insurance Program – No need for ordinance.
- DPW Cargo Trailer – Will table until next month

Being no further business to come before the Council, on a motion by Frary, supported by Palinski, to adjourn at 8:41 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, November 14, 2022, at 6:30 p.m., with a service session beginning at 6:00 pm. All meetings are open to the public and are held at the Casnovia Village Hall, 141 N. Main Street, Casnovia, Michigan.

Respectfully Submitted,
Shelley Carr, Village Clerk