

**MINUTES OF REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL  
HELD AT THE CASNOVIA VILLAGE HALL  
September 13, 2022**

**SERVICE SESSION**

President Morris called the service session of the Casnovia Village Council to order at 6:01 p.m.

Opened meeting with the Pledge of Allegiance.

**Members present:** Consuelo Morris, Ken Frary, Jerry Palinski, Kathy Kahrs, Robert Bennitt, and Shelley Carr.

**Absent:** None.

- American Rescue Plan Act Funds
- Solar Energy Systems
- Contact Village Lawyer
- Village Policy/Procedures
- National Flood Insurance Program
- Estimates
  - Sidewalk Project Tree Removal
  - DPW Cargo Trailer Ramps
- E. Division
  - Paving Repair
  - Possible No Parking

**REGULAR MEETING**

President Morris called the regular meeting of the Casnovia Village Council to order at 6:43 p.m.

**Members present:** Consuelo Morris, Ken Frary, Jerry Palinski, Kathy Kahrs, Robert Bennitt, and Shelley Carr.

**Absent:** None.

Let the minutes reflect that no visitors attended the meeting.

**APPROVAL OF AGENDA**

Motion by Frary, supported by Palinski, to approve proposed Meeting Agenda for September 12, 2022, as presented.  
Ayes: 5. Nays: 0. Motion carried.

**MONTHLY MEETING MINUTES**

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes August 8, 2022, as presented.  
Ayes: 5. Nays: 0. Motion carried.

**FINANCAL REPORT**

Motion by Kahrs, supported by Frary, to accept the Financial Report for August 31, 2022, as presented. Ayes: 5.  
Nays: 0. Motion carried.

**MONTHLY BILLS**

Motion by Palinski, supported by Frary, to pay the monthly bills as presented.  
Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.

**CLERK'S REPORT**

Letter sent to resident concerning animal control. Presented estimate of \$1,600 for new computers for Village office; will get more estimates to present at October meeting.

**TREASURER'S REPORT**

Updated FY2023 budget to remove ARPA funds; no funds will be received. Village annual audit is scheduled for October 6, 2022, with Siegfried Crandall, PC.

**COMMITTEE REPORTS**

**SEWER** – Kahrs, *committee chair*. Duck weed continues to be a problem. Will skim ponds.

**BUILDING & GROUNDS** – Kahrs, *committee chair*. Hall rental agreement to be posted in hall in English and Spanish. Christmas street decorations will be installed at the beginning of November.

**STREETS** – Morris, *committee chair*. Continue to investigate snowplow options. Waiting on estimates for repaving of Village streets.

**SIDEWALKS** - Palinski, *committee chair*. Tree needs to be removed before project can begin.

**ZONING** – Frary, *committee chair*. Will contact other municipalities for guidance on ordinance for solar energy systems. Imperial Municipal Services put a stop work order on a deck being built without a permit within Village limits.

**DISMANTLED CARS** – Bennitt, *committee chair*. Letter to be sent out to Village resident requesting proof of registration.

### **NEW BUSINESS**

- Matured Certificates of Deposit will be rolled over for another year.
- Office furniture estimates will be presented at October meeting.
- On a motion by Kahrs, supported by Bennitt, for President Morris to contact the Village lawyer, Mika Meyers, concerning collection of fines and fees and the Village's obligation for residential infestations. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- On a motion by Palinski, supported by Kahrs, to rescind the necessity of a full Council vote for the President to contact the lawyer with Village legal questions. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- Village Policy and Procedures manual to be developed and presented at October meeting.
- On a motion by Frary, supported by Palinski, to renew the village liability and property insurance with Michigan Municipal League for FY2023 in the amount of \$7,504.00. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- Consuelo Morris and Kathy Kahrs appointed to be delegates at the Michigan Municipal League Annual Convention.
- On a motion by Palinski, supported by Kahrs, to remove the tree on E. Waterloo at a cost not to exceed \$2,600.00. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- DPW trailer ramps necessary for safety concerns. Estimates have been received and other options will be investigated.
- Matt Occhipinti from FEMA to confirm the provided map from National Flood Insurance Program included Casnovia Village.

### **OLD BUSINESS**

- American Rescue Plan Act funds will be used for the ongoing sidewalk project and the upcoming street repair/repaving project.
- On a motion by Frary, supported by Morris, to set the Budget Stabilization Fund at a maximum balance of a 6-month rolling average of the Village operating expenses with an annual cost of living adjustment. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, Bennitt. Nays: 0. Motion carried.
- Will continue to gather information for two Village cell phones.
- First draft of Village website available for Council comment. Need pictures of Council Members to be included on the Village website.

Being no further business to come before the Council, on a motion by Frary, supported by Bennitt, to adjourn at 8:02 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, October 10, 2022, at 6:30 p.m., with a service session beginning at 6:00 pm. All meetings are open to the public and are held at the Casnovia Village Hall, 141 N. Main Street, Casnovia, Michigan.

Respectfully Submitted,  
Shelley Carr, Village Clerk