

**MINUTES OF REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL
HELD AT THE CASNOVIA VILLAGE HALL
September 13, 2021**

SERVICE SESSION

President Morris called the service session of the Casnovia Village Council to order at 6:00 pm.

Members present: Connie Morris, Ken Frary, Kathy Kahrs, Jerry Palinski, Robert Bennitt and Shelley Carr.

Absent: Ashley Scudder.

ZONING – Frary, *committee chair*. Zoning Application fees need to be revised. Council to read over Planned Unit Development District in preparation for discussion at the October meeting.

REGULAR MEETING

President Morris called the regular meeting of the Casnovia Village Council to order at 6:30 p.m.

Members present: Connie Morris, Ken Frary, Kathy Kahrs, Jerry Palinski, Robert Bennitt and Shelley Carr.

Absent: Ashley Scudder.

Let the minutes reflect that Doug Tawney and Brent Clark attended the meeting.

APPROVAL OF AGENDA

Motion by Frary, supported by Palinski to approve proposed Meeting Agenda for September 13, 2021.

Ayes: 5. Nays: 0. Motion carried.

MONTHLY MEETING MINUTES

Motion by Frary, supported by Kahrs, to accept the regular monthly meeting minutes of August 16, 2021, as presented. Ayes: 5. Nays: 0. Motion carried.

FINANCIAL REPORT

Reviewed financial report for September, 2021. On a motion by Frary, supported by Palinski, to accept the Financial Report as presented. Ayes: 5. Nays: 0. Motion carried.

MONTHLY BILLS

Motion by Palinski, supported by Morris, that the monthly bills to be paid, as presented.

Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0 Motion carried.

VISITOR'S REPORT

Doug Tawney stated that Imperial Municipal Services would not conduct an inspection on his duplex due to the fact that there has been no structural change to the premises. The Council will follow-up with Imperial Municipal Services.

Brent Clark further voiced his concerns about the overall appearance of the Village. The Council acknowledged his concerns.

CLERK'S REPORT

File sharing system has been installed. Transfer of files has started and will be an on-going process.

Clerk's printer failed and has been replaced with a new printer.

Muskegon Central Dispatch replaced the network switch to improve internet connection speed. They also replaced the wireless access point in the office to provide a wider range throughout the office.

A motion was made by Morris and supported by Kahrs to purchase a new toilet for the Village office with a spending limit of \$150.00.

Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0 Motion carried.

TREASURER'S REPORT

A motion was made by Frary and supported by Morris to accept the proposed Muskegon County Public Health Senior Millage Funds budget. Ayes: 5. Nays: 0. Motion carried.

There should be information within the next week or two concerning our ARPA acceptance and fund deposit.

COMMITTEE REPORTS

SEWER – Kahrs, *committee chair*. Sonar has been applied to secondary pond. Will see results about the first week of October. Should only need one discharge for the months of October-December depending on weather. We have been selected by EGLE for PFAS sampling. Moore & Brugink aided with the survey.

STREETS – Morris, *committee chair*. Contact railroad for track repair at 18-Mile Road.

BUILDING & GROUNDS – Kahrs, *committee chair*. Boards to fix fence have been purchased. Area cleared and ready for landscaping bunkers at DPW building.

Bob and Barb Bennitt are the official caretakers of the Veteran's Memorial Monument. At a time of their choosing, they will inform the Village Council to have the Village take over the caretaker responsibilities.

SIDEWALKS - Palinski, *committee chair*. Jerry's Concrete of Kent City, MI will be contacted that they have been awarded the job of the sidewalk repairs.

ZONING – Frary, *committee chair*. A motion was made by Frary and supported by Kahrs to amend the Zoning Permit Application fees. Ayes: 5. Nays: 0. Motion carried.

NEW BUSINESS

- Michigan Municipal League insurance coverage will be renewed.
- Accountants will be contacted to help set up sub-savings accounts for specific spending in the future.
- Brush pick-up date has been set to October 11, 2021.
- Leaf pick-up dates have been set to October 25, November 1 and November 8, 2021.
- Kahrs will research holiday decorating companies and decide which company to use for village street decorations.

OLD BUSINESS

- No response to Snowplow Driver ads. Will place more ads in Kent City and Sparta businesses and check into Kent and Muskegon Counties services.

Being no further business to come before the Council, on a motion by Palinski, and supported by Frary, to adjourn at 8:25 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, October 11, 2021, at 6:30 p.m., with a service session beginning at 6:00 pm. Social distancing will be followed. All meetings are open to the public and are held at the Casnovia Village Hall, 141 N. Main Street, Casnovia, Michigan.

Respectfully Submitted,
Shelley Carr, Village Clerk