

**MINUTES OF REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL
HELD AT THE CASNOVIA VILLAGE HALL
June 13, 2022**

SERVICE SESSION

President Morris called the service session of the Casnovia Village Council to order at 6:00 p.m.

Opened meeting with the Pledge of Allegiance.

Members present: Connie Morris, Ken Frary, Jerry Palinski, Robert Bennitt, and Shelley Carr.

Absent: Kathy Kahrs.

- Minimum Expectations of Job Performance
- Bank Accounts
- Street Paving Loan
- Village Open House and/or Village Out Night
- Budget Stabilization Fund and Vehicle Purchase Fund
- Village Cell Phone
- DPW Manager
- Village Building Painting
- Village Catch Basins

REGULAR MEETING

President Morris called the regular meeting of the Casnovia Village Council to order at 6:40 p.m.

Members present: Connie Morris, Ken Frary, Kathy Kahrs, Jerry Palinski, Robert Bennitt, and Shelley Carr.

Absent: None.

Let the minutes reflect that no visitors attended the meeting.

APPROVAL OF AGENDA

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda for June 13, 2022, with the addition of a nominal stipend increase for board members with the stipend being paid quarterly instead of annually and the addition of opening the bid received for the easement gate. Ayes: 4. Nays: 0. Motion carried.

OPENING OF BIDS

Tree Trimming Bid – Received one bid from Archer Tree Services LLC in the amount of \$25,600.00 to trim the trees around the Village. Will redefine the scope of the bid to include less work and resend request for bids.

Easement Gate – Received one bid from Bultsma Construction Company to install an easement gate at the Main Street entrance in the amount of \$1,482.00. Motion by Morris, supported by Palinski, to have Bultsma Construction install an easement gate at the Main Street entrance in the amount of \$1,482.00

Roll call: Ayes: Morris, Frary, Kahrs, Palinski, and Bennitt. Nays: 0. Motion carried.

MONTHLY MEETING MINUTES

Motion by Palinski, supported by Frary, to accept the regular monthly meeting minutes of May 9, 2022, as presented. Ayes: 4. Nays: 0. Motion carried.

FINANCIAL REPORT

Motion by Frary, supported by Palinski, to accept the Financial Report for May 31, 2022, as presented. Ayes: 4. Nays: 0. Motion carried.

MONTHLY BILLS

Motion by Frary, supported by Bennitt, to pay the monthly bills as presented.

Roll call: Ayes: Morris, Frary, Kahrs, Palinski, and Bennitt. Nays: 0. Motion carried.

CLERK'S REPORT

Animal Control was called on May 11: Resident at 61 Grand alleged a dog from 47 Grand bit him. Also received a letter from a resident with significant concerns about this same animal. Will call sheriff's department to see if there is a legal solution to this problem before someone gets seriously hurt. Requested a quote from Swift Door to repair the locking mechanisms on the east entrance door to the Office, the south

side door to the Hall and the door between the hall and the storage room; will continue to look for additional quotes.

TREASURER'S REPORT

Millage request packet forwarded to Casnovia and Tyrone Townships. Delinquent sewer bills have been forwarded to townships to be included on the property tax bills. Will investigate how to legally have ordinance violation fines transferred to property taxes when fines are not paid.

COMMITTEE REPORTS

SEWER – Kahrs, *committee chair*. Will run a short discharge at the end of the month to ensure ponds will not overflow before October. Weeds are becoming an issue with the warmer weather; will have to apply weed killer soon. Removed some small trees around the pond. Had to relocate turtles from the valve cell.

STREETS – Morris, *committee chair*. Contact Muskegon and Kent counties for pricing on repairing Village streets.

BUILDING & GROUNDS – Kahrs, *committee chair*. Trees have been planted along S. Main Street. Three storm drains needed to be cleared of grass clippings; request residents to refrain from mowing grass toward the street. Working with Nutt Painting to get the Village building painting project underway. Mowed the street easement of the property at 46 Probasco. Cleaned up the Tom Bolt Highway memorial.

SIDEWALKS - Palinski, *committee chair*. Sidewalk project on E. and W. Waterloo to begin the week of July 4.

ZONING – Frary, *committee chair*. Will check with consulting firm for pricing to help with the Zoning Master Plan updates.

DISMANTLED CARS – Bennitt, *committee chair*. One vehicle from 86 N. Main has been moved.

NEW BUSINESS

- Motion by Morris, supported by Frary, to amend FY2022 budget.
Roll Call: Ayes: Morris, Frary, Kahrs, Palinski, and Bennitt. Nays: 0. Motion carried.
- Motion by Palinski, supported by Kahrs, to have Kenneth Frary, Zoning Committee Chairperson, added to Village banking accounts. Ayes: 5. Nays: 0. Motion carried.
- Will research feasibility of starting a Budget Stabilization fund and a New Vehicle fund.
- Motion by Frary, supported by Kahrs, to purchase a Village cell phone. Ayes: 5. Nays: 0. Motion carried. Will check into pricing of a phone and a plan.
- J. Manciu will be staying on with Building and Grounds.
- Community-wide yard sales will be July 21, 22 and 23 to begin at 9 a.m.
- Fall Street Sweeping and Leaf Pickup dates will be October 31, November 7, and November 14.
- Motion by Frary, supported by Bennitt, to have the council member stipend checks issued on a quarterly basis.
Roll call: Ayes: Morris, Frary, Kahrs, Palinski, and Bennitt. Nays: 0. Motion carried.

OLD BUSINESS

- 40 Railroad Street will be sent a second notice concerning the dangerous building on the premises.
- Proof that Kazz Bar has completed the work to remove the kitchen sink drain from the storm sewer has been presented.
- Will contact the owner of 87 N. Main (Post Office) concerning driveway potholes.

Being no further business to come before the Council, on a motion by Palinski, and supported by Morris, to adjourn at 8:39 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, July 11, 2022, at 6:30 p.m., with a service session beginning at 6:00 pm. Social distancing will be followed. All meetings are open to the public and are held at the Casnovia Village Hall, 141 N. Main Street, Casnovia, Michigan.

Respectfully Submitted,
Shelley Carr, Village Clerk