

**MINUTES OF REGULAR MEETING OF CASNOVIA VILLAGE COUNCIL
HELD AT THE CASNOVIA VILLAGE HALL
July 11, 2022**

SERVICE SESSION

President Morris called the service session of the Casnovia Village Council to order at 6:00 p.m.

Opened meeting with the Pledge of Allegiance.

Members present: Connie Morris, Ken Frary, Jerry Palinski, Robert Bennitt, and Shelley Carr.

Absent: Kathy Kahrs.

- **DPW Raise** – Vote during regular meeting.
- **Cell Phone** – Continue Pricing
- **Budget Stabilization Fund** – Vote during regular meeting.
- **New Vehicle Fund** – Vote during regular meeting.
- **Education Fund** – Vote during regular meeting.
- **Michigan Municipal League Convention 2022** – Several members expressed interest.
- **Snow Plow Repair** – Look for other options.
- **Ordinance 2022-03** – Vote during regular meeting.
- **Resolution 2022-04** – Vote during regular meeting.
- **Senior Millage** – Submit plan to Commissioner Pego.

REGULAR MEETING

President Morris called the regular meeting of the Casnovia Village Council to order at 6:34 p.m.

Members present: Connie Morris, Ken Frary, Jerry Palinski, Kathy Kahrs, Robert Bennitt, and Shelley Carr.

Absent: None.

Let the minutes reflect that Alexandria Larson, Aflac Coordinator, Michael Strickler, Aflac Coordinator, and Cindy Koomen attended the meeting.

APPROVAL OF AGENDA

Motion by Palinski, supported by Frary, to approve proposed Meeting Agenda for July 11, 2022, with the addition of website discussions added to New Business. Ayes: 5. Nays: 0. Motion carried.

VISITOR'S REPORT

Alexandria Larson and Michael Strickler presented material for the employees of the Village to participate in a group plan through Aflac.

Cindy Koomen voiced her concerns about the Tom Bolt Highway memorial; she would like to take possession of the rose bushes since they are not being maintained. She voiced her concerns about the condition of the baseball field and the American flag at the baseball field; she will attend the next Old School Foundation meeting.

MONTHLY MEETING MINUTES

Motion by Frary, supported by Palinski, to accept the regular monthly meeting minutes of June 13, 2022, as presented. Ayes: 5. Nays: 0. Motion carried.

FINANCAL REPORT

Motion by Frary, supported by Palinski, to accept the Financial Report for July 11, 2022, as presented. Ayes: 5. Nays: 0. Motion carried.

MONTHLY BILLS

Motion by Kahrs, supported by Frary, to pay the monthly bills as presented.

Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.

CLERK'S REPORT

Officer Scott Dobbins, Animal Control, reported that the owner of the dog at 47 Grand was issued a citation and the Sherrif's Department along with Animal Control will continue monitoring the situation. Two letters from a concerned resident were forwarded to Officer Dobbins for his file.

Ad will be placed for an office assistant.

TREASURER'S REPORT

Presented amended FY2022 Budget. Presented FY2021 Budget vs. Actual Profit and Loss.

Third quarter sewer bills and Summer 2022 Property Tax bills have been sent out.

COMMITTEE REPORTS

SEWER – Kahrs, *committee chair*. June influent slightly below average. Weed control is underway.

BUILDING & GROUNDS – Kahrs, *committee chair*. Trees along East Street need to be replaced. Paint color selected for Village Office, Village Hall, and DPW buildings. Village Hi-Lites put together and delivered.

On a motion by Kahrs, supported by Palinski, to purchase street banners to be placed along Waterloo and Main Streets with a price not to exceed \$2,000.00.

Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.

STREETS – Morris, *committee chair*. Need to look at other alternatives to snow plowing; extensive repairs needed to have snowplow truck pass DOT inspection. Attempting to get quotes to get street paving/repairs done in 2023.

SIDEWALKS - Palinski, *committee chair*. Jerry's Concrete has recommended some modifications to the scope of the sidewalk work. On a motion by Frary, supported by Kahrs, to accept Jerry's Concrete recommended changes to Sidewalk project.

Ayes: 5. Nays: 0. Motion carried.

ZONING – Frary, *committee chair*. First quarterly meeting for the Planning Commission is scheduled for Monday, July 18, 2022, at 7:00 p.m. at the Casnovia Village Hall.

DISMANTLED CARS – Bennitt, *committee chair*. No report.

NEW BUSINESS

- On a motion by Frary, supported by Palinski, to have Consuelo Morris, President, attend the Michigan Association of Mayors conference in August 2022, at a cost of \$150.00 Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.
- Ordinance 2022-03 – Compensation to be Paid to the President and Trustees of the Village. On a motion by Kahrs, supported by Frary, to adopt Ordinance 2022-03 allowing board members to be paid on a quarterly basis instead of an annual basis. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.
- On a motion by Frary, supported by Palinski, to transfer \$1,650.70 from the Major Street Fund, \$439.96 from the Local Street Fund, and \$492.63 from the Sewer Fund for a total of \$2,583.31 to the General Fund. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.
- Resolution 2022-04 – Equipment Fund Elimination. On a motion by Frary, supported by Palinski, to adopt Resolution 2022-04 eliminating the need for the Village to pay rent on Village-owned equipment. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.

- Will send Commissioner Pego a proposed plan to accept the Muskegon County Senior Millage funds for the Village of Casnovia in the amount of \$4,462.00.
- Will send out bids for repairs to the concrete at the Veteran's Memorial.
- Village website discussion is tabled until the August meeting.
- On a motion by Frary, supported by Kahrs, to raise the wage of the DPW Manager to \$20.00 per hour. Roll call: Ayes: Morris, Frary, Palinski, and Kahrs. Nays: Bennitt. Motion carried.
- On a motion by Palinski, supported by Bennitt, to create a Continuing Education Fund and to transfer \$600.00 from the General Fund into the Continuing Education Fund. And to continue to transfer \$600.00 at the beginning of every fiscal year with a maximum balance of \$1,200.00 into the Continuing Education Fund. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.

OLD BUSINESS

- On a motion by Palinski, supported by Bennitt, to create a Budget Stabilization Fund and to transfer 5% of FY2021 net income in the amount of \$6,590.00 from the General Fund into the Budget Stabilization Fund. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.
- On a motion by Palinski, supported by Bennitt, to create a Vehicle Fund and to transfer 8% of FY2021 net income in the amount of \$10,550.00 from the General Fund into the Vehicle Fund. Roll call: Ayes: Morris, Frary, Palinski, Kahrs, and Bennitt. Nays: 0. Motion carried.

Being no further business to come before the Council, on a motion by Palinski, supported by Frary, to adjourn at 8:45 p.m.

The next regular meeting of the Casnovia Village Council will be Monday, August 8, 2022, at 6:30 p.m., with a service session beginning at 6:00 pm. Social distancing will be followed. All meetings are open to the public and are held at the Casnovia Village Hall, 141 N. Main Street, Casnovia, Michigan.

Respectfully Submitted,
Shelley Carr, Village Clerk